

# Approved

## Town of Grantham Board of Selectmen - Meeting Minutes February 10, 2016

The meeting of the Board of Selectmen was called to order at 6:51pm on Wednesday, February 10, 2016 by Chairman Kimball. The meeting was held in the Grantham Town Building, Lower Level Town Hall at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief Walter A. Madore, Sr.; Police Sergeant John Parsons; Fire Chief Jay Fountain; Transfer Station Supervisor Chris Scott; and C. Peter James

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Town Administrator Melissa White

### **ADMINISTRATIVE - APPROVED**

- Payroll Manifest #471
- Accounts Payable Manifest #488
- Application for Veteran's Tax Credit
  - M/L 222-217-000; 14 Buck Common
  - M/L 225-033-000; 2 Allens Drive
  - M/L 237-050-000; 160 Sugarwood Lane
- Building Permits:
  - M/L 234-023-001; 6 Clubhouse Lane – Full Building Renovation
  - M/L 233-009-000; 22 Willis Avenue – Kitchen Remodel

### **APPROVAL OF MINUTES**

A motion to approve the revised regular meeting minutes of January 13, 2016 as written was made by Selectman Jones; seconded by Selectman Brown. **Unanimously approved.**

A motion to approve the regular and non-public meeting minutes of January 27, 2016 as written was made by Selectman Jones; seconded by Selectman Brown. **Unanimously approved.**

### **OLD BUSINESS**

- Olde Farms Road Bridge: No new information.

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- Miller Pond Road Bridge: White stated she is working on a contract and will get a letter to Neil H. Daniels, Inc. so they can get started with the engineering.
- Zoning Violation at 172 Cote Road: No update.
- Mitchell Automotive: White reported there has been no response to the certified letter and stated that she and Selectman Jones paid a visit to them and it appeared that some of the vehicles had been moved. Chairman Kimball shared the same observation.

## **DEPARTMENT/COMMITTEE REPORTS**

- Emergency Medical Services (EMS) – January Report: There were a total of 15 calls for service in January. There were thirteen transports consisting of seven ALS calls, six BLS calls and two cancellations.
- Fire Department – January Report:
  - Responded to 24 calls consisting of 13 EMS and 11 Fire/Rescue.
  - Chief Fountain reported that January marked six months since the town switched its transporting ambulance to Lebanon and in that time we averaged 11 EMS calls per month. He said he has heard nothing but good things from both sides; if there are concerns about an incident, it is taken care of right away no matter who has the concern. He noted the following over the past six months:
    - Communication with Hanover on portables in town without an engine with a repeater is difficult in a lot of places.
    - There is one member of the EMS team that doesn't always get the tones on his pager and if he doesn't have his Active911 on he may not get the call.
    - Lebanon's Active911 maps send them the long way to get into Olde Farms. They are currently trying to figure out how to get the directions fixed. In the meantime, it seems if they can get them off the interstate at 14 they can use the map without directions to find the address.
  - Chief Fountain attended the Upper Valley Mutual Aid meeting, the Mid-Western Hazardous Materials Meeting and the Kearsarge Mutual Aid Meeting.
  - Chief Fountain held an incident stress debrief for all first responders who responded to a motor vehicle accident in January that included a fatality and an extended extrication time to get the two survivors out of the vehicle. He reported a good turnout of people and those he spoke with said it was worth while.
- Police Department – January Report:
  - Sergeant Parsons is once again teaching the D.A.R.E. Program to the fifth grade students at the Grantham Village School on Wednesdays.

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- Chief Madore attended the Upper Valley Chief's Coffee Hour hosted by Enfield Police Department on January 15, 2016. One of the topics of discussion was the drug epidemic in the valley and how to effectively combat the problem. Another topic of discussion was the difficulty departments are experiencing attracting and retaining personnel.
- The local Cub Scout Bear Den visited the Department on January 26, 2016 and Chief Madore helped them meet their requirement toward their Bear Scout Achievement Badge. They reviewed the importance of knowing and posting emerging telephone numbers and discussed how to be safe in their home and neighborhood. Chief Madore said it is always a pleasure to work with the youth in our community.
- Officer Travis Soucy has taken a position with the Bedford Police Department. His last day of employment was January 29, 2016.

White asked Chief Madore how many calls for service the Police Department received for the drug epidemic in the last six to twelve months. Chief Madore said they received one call for an overdose within the last six months. He stated he is not naïve enough to say there are no drugs in town but the demographics of the town have a lot to do with the fact that we don't have that much of a problem.

Selectman Brown mentioned the three year contract when hiring new police officers as was brought up at the Budget Hearing and asked if that could be extended. Chief Madore said it has historically been a three year contract which is prorated and after completion of the one year probation, one third of it comes off and then it is prorated monthly after that so extending it won't change the money part of it. Sergeant Parsons added that all of the Departments in the surrounding communities offer a three year contract and extending our contract would make it even more difficult to hire new officers.

## ➤ Transfer Station – December Report:

Solid Waste – 8 runs; 82.21 tons

Construction Demolition Debris – 6 runs; 28.65 tons

Glass – 7.31 tons; Expense \$219.30

Fibers – Mixed Loose – (Paper) – 2 loads; 9.62 tons

Revenue: \$ 24.06

Expense: \$725.00

Comingle – w/o glass – (Plastic) – 2 loads; 2.64

Expense: \$165.00

Total Tonnage of Material taken away – 130.43 tons

Tickets collected at Transfer Station - \$1,965.00

Total Revenue from recycling: \$ 24.06

Total Expenses from recycling: \$1,109.30

Net Expense from recycling: \$1,085.24

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- Trustees of the Trust Funds – January 2016: The Trustees of the Trust Funds January 2016 Report was reviewed.
- Town Administrator:
  - The Town Offices and Transfer Station will be closed on February 15, 2016 in observance of President's Day.
  - With Town Clerk/Tax Collector Rita Friedman's retirement, an audit of the tax collector's records is required, therefore, Plodzik and Sanderson will be here on February 29, 2016 to do the audit.
  - Upcoming Meetings:
    - The Zoning Board meeting has been re-scheduled to March 2, 2016 at 7:00pm.
    - The Grantham Conservation Commission meeting has been re-scheduled to Monday, February 22, 2016 at 7:00pm.
    - The Master Plan Committee meeting on February 15, 2016 has been cancelled but we do not have a new date yet.
    - Selectman Brown added that a planning session for the 250<sup>th</sup> Anniversary will be held on February 25, 2016 at 7:00pm in the lower level of Town Hall. All Grantham community members are invited to share ideas and be part of the excitement.

## **OTHER**

- Fire Chief Fountain asked the Board if the Fire Department can donate the old Hurst Extrication Tools to the Croydon Fire Department. He explained that Grantham replaced these tools a while ago and they are not used anymore and they have been unsuccessful in trying to sell them. He said Grantham did extrication training with Croydon and their extrication tools are even older and heavier and don't work as well so he would like to give these tools to Croydon so they have a working set. The Board thought it was a good gesture. Selectman Brown added that, as part of that transaction, we should be sure to have them sign a release so the town does not have any liability for them using the equipment. White said the release should be signed by a Selectman from the Town of Croydon. Fountain said it would have to be an officer from the Croydon Fire Department because it is a private Department and is not funded by the town.

## **NON-PUBLIC**

In accordance with RSA 91-A:3 section II-b and a, a motion was made by Selectman Jones, seconded by Selectman Brown to enter into a Non-Public session at 7:15pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Sheridan Brown; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Deputy Town Clerk/Tax Collector Ken Story;

***Following proper vote, the Board returned from Non-Public session at 7:31 pm.***

# Approved

## ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Brown; **by unanimous vote, the Board adjourned at 7:31 pm.**

The next Selectmen's Meeting will be held on **Wednesday, February 24, 2016** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper  
Administrative Assistant