

Approved

Town of Grantham Board of Selectmen - Meeting Minutes March 23, 2016

The meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, March 23, 2016 by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Fire Chief Jay Fountain

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE - APPROVED

- Payroll Manifest #474
- Accounts Payable Manifest #492
- Plodzik & Sanderson; FY2016 Audit Agreement
- 2016 MS-232 – Report of Appropriations Actually Voted
- 2015 Property Tax Lien - \$111,743.35
- 2015 Property Tax Overpayments:
 - M/L 216-155-000; 3 Robin Lane - \$63.77
 - M/L 234-090-000; 50 Greensward Drive - \$17.44
 - M/L 237-054-003; Split Rock Road - \$7.32
 - M/L 222-025-000; 3 Draper Mill Road - \$6.07
- Application for Veteran's Tax Credit
 - M/L 215-020-000; 13 Anderson Pond Road
 - M/L 221-032-000; 32 New Aldrich Road
- Application for Elderly Exemption
 - M/L 227-009-000; 151 Meadowbrook Road
- Building Permits:
 - M/L 225-189-000; 94 Greensward Drive – Remove Addition & Master Bath Remodel
 - M/L 225-207-000; 17 Walton Heath Drive – Bath Remodel
 - M/L 222-189-000; 7 Turnbuckle Lane – Garage

APPROVAL OF MINUTES

Chairman Kimball asked if there were any corrections to the regular meeting minutes of March 9, 2016. Town Administrator Melissa White said that “Miller Pond Road Bridge Contract” under “Administrative” was omitted and requested that the minutes be amended to include it.

Approved

A motion to approve the regular meeting minutes of March 9, 2016 as amended and the non-public meeting minutes of March 9, 2016 as written was made by Chairman Kimball; seconded by Selectman Jones. **Approved by majority vote.**

OLD BUSINESS

- Olde Farms Road Bridge: White said she received an email from Northwoods Excavating Inc. requesting to proceed with shimming of the guardrails and other punch list items as soon as possible. After discussion, the Board agreed to first consult with Bridge Engineer Erin Darrow to provide a thorough list of punch list items for Northwoods. When that is completed, the weather conditions will be assessed to be sure the site is frost free and dry enough to proceed with the work. It was emphasized that this cannot drag on until June.
- Miller Pond Road Bridge: Waiting for spring.
- Zoning Violation at 172 Cote Road: No new information.
- Mitchell Automotive: No new information.
- M/L 233-101-000; 357 Dunbar Hill Road: No new information.

NEW BUSINESS:

- Planning Board Appointments:
 - A motion to appoint Charles McCarthy as an alternate member of the Planning Board was made by Selectman Jones; seconded by Chairman Kimball. **Approved by majority vote.**
 - A motion to appoint Thain Allan as a full member of the Planning Board was made by Selectman Jones; seconded by Chairman Kimball. **Approved by majority vote.**
- Grantham Conservation Commission Appointment: A motion to appoint John Larrabee as an alternate member of the Grantham Conservation Commission was made by Selectman Jones; seconded by Chairman Kimball. **Approved by majority vote.**
- Municipality Revaluation Capital Reserve Fund Withdrawal: A motion to withdraw \$64,017.24 from the Municipality Revaluation Capital Reserve Fund was made by Selectman Jones; seconded by Chairman Kimball. **Approved by majority vote.**

DEPARTMENT/COMMITTEE REPORTS

➤ Transfer Station:

January Report:

Solid Waste – 7 runs; 69.02 tons

Construction Demolition Debris – 5 runs; 18.88 tons

Glass – 1 load; 7.31 tons; Expense \$219.30

Electronics – 1 run; 2.89 tons; Revenue \$181.79; Expense \$861.31

Light Iron – 1 run; 4.4732 tons; Revenue \$335.49

Fibers – Mixed Loose – (Paper) – 1 load; 3.97 tons

Revenue: \$ 0.00

Expense: \$434.93

Comingle – w/o glass – (Plastic) – 1 load; 1.32 tons

Revenue: \$ 0.00

Expense: \$82.50

Total tonnage of material taken away: 107.8632 tons

Tickets collected at Transfer Station: \$1,040.00

Total Revenue from recycling: \$ 517.21

Total Expenses from recycling: \$1,598.04

Net Expense from recycling: \$1,080.83

February Report:

Solid Waste – 7 runs; 74.76 tons

Construction Demolition Debris – 3 runs; 11.69 tons

Glass – 1 load; 7.31 tons; Expense \$219.30

Tires – 509 tires; \$636.25 from reclamation fund

Aluminum – 1 run; .86 tons; Revenue \$546.83

Vehicle Batteries – 1 run; .15 ton; Revenue \$51.51

Fibers – Mixed Loose – (Paper) – 2 loads; 10.04 tons

Revenue: \$ 81.12

Expense: \$925.00

Comingle – w/o glass – (Plastic) – 2 loads; 2.62 tons

Revenue: \$ 0.00

Expense: \$102.00

Total tonnage of material taken away: 106.57 tons

Tickets collected at Transfer Station: \$450.00

Total Revenue from recycling: \$ 679.56

Total Expenses from recycling: \$1,246.30

Net Expense from recycling: \$ 566.84

Approved

➤ Town Administrator:

- Notice was received from the New Hampshire Department of Safety, Fire Marshall's Office that 'Bounce House' inflatable type devices meet the definition of an amusement ride and are regulated if they are "open to the public" which is any use that is not at a private residence such as a church gathering, old home day, or school function. Fire Chief Jay Fountain included this in his portion of the Spring Newsletter which is due to go out soon.
- A thank you was received from the West Lebanon Dispatch Center for Irving Energy. They made a delivery one Saturday morning in early March on a private road off Miller Pond Road and the driver got stuck. Road Agent Jeff Hastings had just been up Miller Pond Road and returned to put some sand down to help the driver get unstuck. They thanked Hastings for his help especially knowing that it was a private road and said "job well done".
- The 2016 Spring Newsletter is at the printers and will be mailed soon.
- The Town Clerk/Tax Collector's Office will be closed for training on Thursday, March 24, 2016 and Thursday, March 31, 2016. The office is also closed on Fridays until further notice.
- Town Administrator Melissa White will be on vacation from April 8 - 17, 2016.
- The 22nd Annual Spring Planning and Zoning Conference has been scheduled on June 4, 2016 at the Grappone Conference Center in Concord, NH. Registration opens on April 4, 2016 and White has asked the Planning Board and Zoning Board Clerks to notify their respective members.
- Upcoming Meetings:
 - The 250th Celebration Committee meeting is scheduled on Thursday, March 24, 2016 at 7:00pm in lower level Town Hall;
 - The Zoning Board meeting for March has been cancelled;
 - The Open Space Committee meeting is scheduled on Thursday, March 31, 2016 at 8:30am;
 - The Energy Committee meeting is scheduled on Monday, April 4, 2016 at 5:00pm;
 - The Planning Board meeting is scheduled on Thursday, April 7, 2016 at 7:00pm;
 - The Trustees of the Trust Funds meeting is scheduled on Tuesday, April 19, 2016 at 1:00pm.

Approved

OTHER

- Town Administrator Melissa White stated that she received a call from Don Miner saying he noticed some cutting had taken place on a vacant lot on Miller Pond Road. He also said that further up the road there is an excavator that had to have crossed the bridge to get there and obviously exceeded the weight limit of the bridge.

White told Miner that she will follow up on his report.

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Chairman Kimball; **by majority vote, the Board adjourned at 5:24 pm.**

The next Selectmen's Meeting will be held on **Wednesday, April 13, 2016** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant