

Approved

Town of Grantham Board of Selectmen - Meeting Minutes June 8, 2016

The meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, June 8, 2016 by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; Fire Chief Jay Fountain; and John Hagen

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE - APPROVED

- Payroll Manifest #480
- Accounts Payable Manifest #501 & 502
- 2016 First Issue Property Tax Warrant - \$5,803,275.62
- Certification of Yield Taxes Assessed
 - M/L 220-032-000; 486 Walker Road
 - M/L 212-022-000; State ROW I-89 between Exits 12 and 13
- 2015 Property Tax Abatements:
 - M/L 237-015-000; 665 Route 10 South - \$184.31
 - M/L 216-137-000; 27 Robin Lane - \$459.11
 - M/L 211-015-000; Miller Pond Road - \$112.64
 - M/L 214-073-000; 16 Wildwood Drive - \$37.89
 - M/L 221-030-000; 90 New Aldrich Road - \$67.86
- Building Permits:
 - M/L 226-020-000; 151 Old Route 10 North - Plumbing
 - M/L 213-027-000; 7 Rolling Hill – Extend Propane Line; Gas Fire Stove
 - M/L 232-001-018; 1 General Court – Deck; Replace Window with Door
 - M/L 212-013-000; 1721 Route 10 North – Solar Electric Array
 - M/L 216-191-000; 8 Mill Pond Lane – Master Bath Renovation
 - M/L 216-143-000; 22 Robin Lane – Replace Deck

ADMINISTRATIVE – DENIED

- 2015 Property Tax Abatements:
 - M/L 226-011-000; 485 New Aldrich Road
 - M/L 233-032-000; 25 Longwood Drive
 - M/L 211-014-000; Miller Pond Lane
 - M/L 222-067-000; 9 Summit Drive
 - M/L 213-127-000; 418 Road Round the Lake
 - M/L 210-013-000; 1114 Miller Pond Road

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- Application for Elderly Exemption:
 - M/L 233-016-000; 77 Pillsbury Road
- Building Permits:
 - M/L 233-089-000; 84 Route 114 - Deck

APPROVAL OF MINUTES

A motion to approve the regular and non-public meeting minutes of May 25, 2016 as written was made by Selectman Brown; seconded by Selectman Jones. **Approved by unanimous vote.**

CORRESPONDENCE:

- Reminder: 2016 UVLSRPC Annual Meeting and Dinner: A reminder that the Upper Valley Lake Sunapee Regional Planning Commission will hold its 2016 Annual Meeting and Dinner on June 15, 2016 from 5:00-8:00pm at the Common Man in Claremont.
- Sullivan County: Sullivan County's 28th Annual Free Pancake Breakfast will be held on Sunday, June 12, 2016 from 8:00 – 11:00 AM at Sullivan County Health Care, 5 Nursing Home Drive, Unity, NH. There will be many other events going on that day. For a complete list with details visit www.sullivancountynh.gov and click on the link "28th Annual Pancake Breakfast" on the Home page under "Upcoming Events".
- Jessie Levine, Sullivan County Manager: A letter was received from Jessie Levine, Sullivan County Manager, introducing Carolyn Sweet, the new field specialist in community and economic development who will be joining the University of New Hampshire Cooperative Extension (UNHCE) office in Newport the week of June 6, 2016. Sweet has several years of municipal economic development experience and during the interview process, discussions focused around workforce development, housing and transportation, downtown revitalization, and business retention, among other relevant topics.
- Comcast: A letter was received from John Bairos, Comcast Senior Manager, Government & Community Relations, regarding the discussion of the Comcast Cable Television Franchise Agreement which expires on October 1, 2018. Comcast will prepare a map identifying the location of their cable system and undertake an evaluation, within the language of the existing franchise agreement for potential plan extension.
- Cynthia Holden-Plummer: A letter was received from resident, Cynthia Holden-Plummer, who lives on Beech Ridge Road and owns property on Tall Timber Drive, both private roads, expressing her unhappiness with the town not maintaining the roads. She also stated that the town does not provide emergency services because of the brook culvert at the bottom of Tall Timber Drive. Holden-Plummer said she and her husband did not know the roads were private roads when they bought their property and their deeds did not state as such. Selectman Jones read a clause from one of Holden-Plummer's deeds which specifically states "Further granting, without warranty covenants, an equal and undivided interest in and to all roadways . . . to be held in common with other lot owners in the Tall Timber Shores Development . . . ". The Selectmen collectively agreed that towns are prohibited by law to provide any maintenance on private roads.

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To address the matter of emergency services, Selectman Jones stated that she was told by Sergeant Parsons that officers have responded in that area in the past. Fire Chief Fountain added that he and Deputy Fire Chief Beckley were out there recently in the pick-up truck checking on a fire complaint. He said the bigger fire trucks might have an issue because Beech Ridge Road is so narrow but they would make an effort which might be determined by what the road conditions are at the time. He said the small truck will always go first and the bigger trucks to follow, if possible.

Chairman Kimball said he will get together with Town Administrator White when she returns and compose a response to Holden-Plummer.

OLD BUSINESS

- Olde Farms Road Bridge: No new information.
- Miller Pond Road Bridge: Emails were received containing engineering discussions and corrections to the design plans between Neil H. Daniels, Inc. and the NH DOT.
- Mitchell Automotive: No new information.

NEW BUSINESS:

- John Hagen Request for information re: Miller Pond Road: Resident John Hagen stated he was seeking to obtain his permit to bait bear this fall but it requires written permission from the landowner. Mr. Hagen requested permission to bait bear in the Grantham Town Forest and explained that he would need permission for a ground blind, as well as to trim low lying brush and small branches. Hagen went on to say that he would also have to post the written permission around the bait site.

Selectman Brown stated he would like to wait until the next Selectmen's meeting to allow time to look at the easement documents to see if there are any restrictions. Brown also wanted to make sure the town was protected from liability.

Selectman Jones added that the location would need to be specifically mapped out, and if it turns out it can be done, that a member of the Grantham Conservation Commission would have to be present when the bait site is setup and removed as well. We also need the specific dates that he wants to do this.

DEPARTMENT/COMMITTEE REPORTS

- Fire Department – May Report:
 - Chief Fountain attended the Upper Valley and Kearsarge Mutual Aid meetings along with the Mid-Western Hazardous Materials meeting. At the Upper Valley meeting, they voted to update the current set of bylaws. At the Kearsarge Mutual Aid meeting, Chief Fountain was voted in as the new Vice President of the Mutual Aid Group.

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- Engine 4 was in an accident while returning from a call on May 2, 2016. The engine ended up in a ditch and hit a tree with heavy damage to the front passenger side of the cab. The engine was towed to Lakes Region Fire Apparatus and an estimate for repair was received in the amount of \$38,756.52. Chief Fountain said that they are waiting for the insurance adjuster to go over it.
- Police Department – May Report:
- Sergeant Parsons held the D.A.R.E. graduation at the Grantham Village School on May 2, 2016. Certificates of completion were handed out to 40 students who participated in the D.A.R.E. classes this year.
 - Chief Madore attended the monthly Fire Department meeting on May 3, 2016 where a presentation of stork pins was made to NH State Trooper McLaughlin and Firefighter/Advanced EMT Jeremy LaBombard for their involvement with a delivery of a healthy baby girl born in Grantham.
 - Department Secretary Judy DiPadova attended a two day NIBRS (National Incident-Based Reporting System) training on May 4-5, 2016 in Concord presented by FBI NIBRS trainer, Greg Swanson.
 - Department Secretary Judy DiPadova attended an informational meeting for the 2016 IMC User Groups and the reorganization of TriTech and Zuercher in Hooksett on May 10, 2016.
 - Chief Madore attended the NH Chiefs' of Police meeting on May 10, 2016 at NH Police Standards and Training.
 - Chief Madore attended the Sullivan County Chiefs' meeting which was hosted by Whelan Engineering on May 18, 2016. The meeting included a luncheon provided by Whelan and a guided tour of the facility.
 - Department Secretary Judy DiPadova attended the NH LEAP (NH Law Enforcement Administrative Professionals) meeting and training in Windham on May 20, 2016. CRASE (Civilian Response to an Active Shooter Event) training was presented by Officer Greg Iworsky who is a police officer in the Town of Windham.
 - Sergeant Parsons and Officers Schwartz and Cunningham attended the Sig Sauer Academy on May 29, 2016 where they received low light pistol operator training.
 - The Department received three thank you notes recently. The first is a thank you from a couple whose house the department has been checking on while they were out of town. The second letter is a thank you to Sergeant Parsons for his response to a medical call and the third thank you was to Officer Gamble for checking on an individual who was pulled over on the side of the road.
- Trustees of the Trust Funds – May Report: The Trustees of the Trust Funds May Report was reviewed.

Approved

OTHER

- Selectman Brown passed along high praise for Road Agent Jeff Hastings from Dick Hocker, Chair of the Grantham Conservation Commission. Hastings was instrumental in ordering and getting some materials to the GCC for the bridge project at Brookside Park at a savings of about \$600.00.
- Selectman Brown informed that he was looking at the plans for the saw mill and that there are two trailers parked along Route 114 that he believes are in the Route 114 right-of-way. He noted that one of them is unregistered. Selectman Jones said they have been there for quite some time. Chairman Kimball said he believed that instead of going into the mill to load them, and taking them out at all hours of the night, they load them and put them out there so the driver can just hook up and go. Selectman Brown asked if this is something that has been sanctioned by the Planning Board. Chairman Kimball said not that he is aware of.

Selectman Brown added that another problem is that there are all sorts of tubes of hydraulic grease just lying on the ground there. He said he will do more research in the whole matter.

NON-PUBLIC

In accordance with RSA 91-A:3, II(e), a motion was made by Selectman Brown, and seconded by Chairman Kimball to enter into a Non-Public session at 5:44pm. Present were: Chairman Warren Kimball; Selectman Sheridan Brown; and Selectman Constance Jones

*A motion to leave Non-Public session and return to Public Session at 7:40pm was made by Chairman Kimball; seconded by Selectman Brown. **Unanimously approved.***

ADJOURNMENT

There being no further business, Chairman Kimball moved to adjourn, seconded by Selectman Brown; **by Unanimous vote, the Board adjourned at 7:40 pm.**

The next Selectmen's Meeting will be held on **Wednesday, June 22, 2016** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant