

# Approved

## Town of Grantham Board of Selectmen - Meeting Minutes June 22, 2016

The meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, June 22, 2016 by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Fire Chief Jay Fountain; Jean Liepold; Bruce St. Peter; Cynthia Holden-Plummer and others

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Town Administrator Melissa White

### **ADMINISTRATIVE - APPROVED**

- Payroll Manifest #481
- Accounts Payable Manifest #503
- Miller Pond Road Bridge Rehabilitation Project – Notice to Proceed
- Notice of Intent to Cut Wood or Timber
  - M/L 206-002-000; High Pond Road
- Building Permits:
  - M/L 216-143-000; 226 Robin Lane – Deck Addition
  - M/L 234-081-000; 10 Troon Drive – Solar Array

### **APPROVAL OF MINUTES**

A motion to approve the regular and non-public meeting minutes of June 8, 2016 as written was made by Selectman Jones; seconded by Selectman Brown. **Approved by unanimous vote.**

### **APPEARANCES**

- Jean Liepold: Residents, Jean Liepold and Bruce St. Peter, appeared before the Board to discuss their assessment by Vision Government Solutions. Liepold stated that when the assessor from Vision Government Solutions came last year, they allowed the assessor into the house and he was in the house for less than five minutes observing only the living area. She said he did not go upstairs or downstairs or enter the garage or shed. Additionally, she contends that the attic measurements in both garage and shed are incorrect and have been since built. She also questioned the labeling of outside structures and wrote to Vision Government Solutions to ask what the distinction is between a garage, barn, carport or shed and was told that the usage of the building determines the label and the determination is made by the data collector when measuring the building. She informed that the data collector did not measure the buildings when he was at her house and said she believes the labeling is wrong, for example, they labeled her shed as a garage when she already has a garage attached to the house. Town Administrator Melissa White said

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it is important to correct the data errors. Liepold said she would like an assessor from Vision to come back to the house and measure and explain to her why they labeled the buildings as they did. White said she would be happy to reach out to Vision Government Solutions and ask them to come back and added that she is willing to be present as a town representative if they would like. The Board agreed that is the best thing to do. Liepold and St. Peter thanked the Board and White.

- Cynthia Holden-Plummer: Resident Cynthia Holden-Plummer thanked Chairman Kimball for responding to her letter which was discussed at the Board of Selectmen meeting on June 8, 2016. Holden-Plummer lives on Beech Ridge Road and also owns property on Tall Timber Drive, both private roads. She reiterated some of her concerns mentioned in her letter as follows:
- One neighbor has two dogs. One is penned up and one is allowed to roam freely. The one that roams gets after livestock, wild animals and so on. She said she would not be concerned if the dog would stay on their property but it doesn't and you can't walk safely and cannot drive without the dog being in the road. She said she has a dog that gets loose once in a while and understands that happens but this dog is loose all the time. She said she has told the police but they won't do anything about it. The Board suggested she call NH Fish & Game if the dog is going after livestock and wild animals.
  - There is gray water coming from a neighbor's residence that is gravitating down toward her property. When can they expect a remedy? The Board suggested filing a complaint with the NH Environmental Protection Agency. Holden-Plummer asked the Board if they would also call them. The Board said they would do that.
  - Two culverts are needed for Tall Timber Drive and Holden-Plummer asked the town to help. Selectman Brown explained that, by law, the town is not able to perform any maintenance on a non-town maintained road. There was discussion about forming an association with her neighbors to fund road repairs or asking the town to adopt the road which is a lengthy, costly process that requires hiring an engineer to determine if the road meets the necessary specifications which in its current condition is unlikely.
  - Some of the residents on Tall Timber Drive have paid to have part of the road repaired and one neighbor's granddaughter rides her ATV on the road and tears it up. She said there are trails up there so there is no need to ride in the road.
  - The Police do not patrol up there and the Fire Department will not go up there if there is a fire. The Board said the police cannot patrol on a private road but if they get a call, they will respond. The Board also assured her that the Fire Department will do everything it can to respond to a fire and in the event the big fire truck cannot make it over the culvert, there are smaller trucks that will get there.

Holden-Plummer said she will provide video tape of some of the issues and thanked the Board for their time.

The Board recessed at 5:55pm and reconvened at 6:03pm.

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## **OLD BUSINESS**

- Olde Farms Road Bridge: Selectman Brown informed that he has prepared a letter to Bridge Engineer Erin Darrow in response to her latest correspondence. Chairman Kimball and Selectman Jones reviewed the letter.
- Miller Pond Road Bridge: Town Administrator White reported that Neil H. Daniels, Inc. started mobilizing at the bridge. White sent letters to the three abutters that will be affected by the traffic control plan and included the plan in the letters. White also posted the traffic control plan and the estimated construction schedule on the town website.
- Mitchell Automotive: No new information.
- Special town Meeting: Selectman Brown informed that the date for the Special Town Meeting has been moved to July 27, 2016 which was necessary to meet the statutory requirements of having the current voter checklist posted for four weeks prior. Town Administrator White added the Special Town Meeting will be held at 6:00pm and there will be a Selectmen's meeting prior to that.

## **NEW BUSINESS**

- Impending Tax Deed for Unpaid 2013 Property Taxes (2014 Tax Lien): The Board issued Deed Waivers for the following properties:
  1. M/L 221-062-000; 84 Nightingale Lane;
  2. M/L 226-013-000; 870 Dunbar Hill Road;
  3. M/L 233-020-004; 210 Pillsbury Road;
  4. M/L 237-022-001; 760 Route 10 South;
  5. M/L 237-024-001; 730 Route 10 South;
  6. M/L 222-267-000; 15 Barn Owl Overlook;
  7. M/L 226-019-000; 161 Yankee Barn Road; and
  8. M/L 226-019-001; 161 Yankee Barn Road

## **DEPARTMENT/COMMITTEE REPORTS**

- Transfer Station – May Report:

Solid Waste – 7 runs; 73.46 tons  
Construction Demolition Debris – 7 runs; 30.07 tons  
Glass – 1 load; 7.31 tons; Expense: \$219.30  
Brush – 1 run; 2.6 tons  
Aluminum – 1 load; Revenue: \$510.00  
Fibers – Mixed Loose – (Paper) – 2 loads; 7.94 tons  
Revenue: \$ 59.56  
Expense: \$850.00  
  
Comingle – w/o glass – (Plastic) – 2 loads; 2.64 tons  
Revenue: \$000.00

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Expense: \$165.00

Total tonnage of material taken away; 118.73 tons  
Tickets collected at Transfer Station: \$1,490.00

Total Revenue from recycling: \$ 569.56  
Total Expense from recycling: \$1,234.30  
Net Expense from recycling: \$ 664.74

- Fire Department: Fire Chief Fountain reported that a check has been received from Primex and the repairs to the Fire Truck will be moving forward.
- Town Administrator:
  - A crack on the front steps of the town building will be repaired and a new hand rail installed by Road Agent Jeff Hastings.
  - The Town Offices will be closed on June 27, 2016 from 12:00pm – 1:30pm for staff training.
  - The Town Offices and Transfer Station will be closed on July 4, 2016 for Independence Day.
  - Upcoming Meetings:
    - The 250th Celebration Committee meeting scheduled on Thursday, June 23, 2016 has been cancelled.
    - The Zoning Board meeting scheduled on Thursday, June 23, 2016 has been cancelled;
    - The Open Space Committee meeting is scheduled on Thursday, July 7, 2016 at 8:30 am;
    - The Planning Board meeting is scheduled on Thursday, July 7, 2016 at 7:00pm;
    - The Zoning Board meeting is scheduled on Thursday, July 7, 2016 at 7:00pm in Town Hall;
    - The Energy Committee meeting on July 4, 2016 has been cancelled.
    - The Grantham Conservation Commission meeting is scheduled on Monday, July 18, 2016 at 7:00pm.
    - The Trustees of the Trust Funds meeting is scheduled on Tuesday, July 12, 2016 at 1:00pm.

## OTHER

- Chairman Kimball informed that he attended the UVLSRPC Annual Meeting and Dinner on June 15, 2016. He said two topics that were discussed are 1) working on getting some sort of bus to service the I-89 Corridor; and 2) Solar installation, production and taxes.

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- Chairman Kimball informed that Croydon's 250<sup>th</sup> Anniversary will be celebrated on July 8, 9, and 10, 2016.
- Town Administrator White reported that she received notice from the Intertown Record that they will no longer cover the Grantham News.

### **NON-PUBLIC**

In accordance with RSA 91-A:3, II(c), a motion was made by Selectman Jones, and seconded by Selectman Brown to enter into a Non-Public session at 6:44pm. Present were: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper

*A motion to leave Non-Public session and return to Public Session at 7:01pm was made by Chairman Kimball; seconded by Selectman Brown. **Unanimously approved.***

In accordance with RSA 91-A:3, II(c), a motion was made by Selectman Jones, and seconded by Chairman Kimball to enter into a Non-Public session at 7:01pm. Present were: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; and Town Administrator Melissa White;

*A motion to leave Non-Public session and return to Public Session at 7:35pm was made by Selectman Brown; seconded by Chairman Kimball. **Unanimously approved.***

In accordance with RSA 91-A:3, II(e), a motion was made by Chairman Kimball, and seconded by Selectman Jones to enter into a Non-Public session at 7:36pm. Present were: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; and Town Administrator Melissa White;

*A motion to leave Non-Public session and return to Public Session at 7:55pm was made by Selectman Jones; seconded by Selectman Brown. **Unanimously approved.***

### **ADJOURNMENT**

There being no further business, Selectman Jones moved to adjourn, seconded by Chairman Kimball; **by Unanimous vote, the Board adjourned at 8:00 pm.**

The next Selectmen's Meeting will be held on **Wednesday, July 13, 2016** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper  
Administrative Assistant