

Approved

Town of Grantham Board of Selectmen - Meeting Minutes October 19, 2016

The meeting of the Board of Selectmen was called to order at 8:03am on Wednesday, October 19, 2016 by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

CONSENT CALENDAR

- Building permits:
 - a. M/L 215-085-032; 17 Trillium Lane – New Home

A motion to move for adoption of the Consent Calendar was made by Selectman Jones; seconded by Selectman Brown. ***Unanimously approved.***

OLD BUSINESS

- Olde Farms Road Bridge: Town Administrator White stated that she reached out to Heather Dunkerley, NH Department of Safety, HSEM, to get an update on the status of where FEMA was in getting the cost overruns approved. Dunkerley replied that Director Plummer had also inquired and she understood that it will be the end of October and explained that FEMA must approve their monthly cost allocation plan. White emailed her the following day to express concern about the timing and tried to pinpoint a more specific date because the town has to have a public hearing to accept these monies which has to be properly noticed at least seven days prior to the hearing and that doesn't give much turnaround time to get on the November 16, 2016 Governor and Executive Council's Agenda. Dunkerley forwarded White's email to FEMA to get a more definite date and told White she will let her know as soon as she hears from FEMA. To date, White has not had a response. White explained that if she knew a timeline, she could schedule the Public Hearing and get it advertised now. White also asked Dunkerley what the deadline is for Plummer to get this on the November 16, 2016 Governor and Executive Council's Agenda as a late item and did not get a response, however, Dunkerley did say that she has started working on the amendment paperwork

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and everyone knows it is going to happen. Selectman Jones asked why we couldn't schedule a hearing with language that says "accept the monies in anticipation of approval from FEMA". Selectman Brown stated that would be acceptable in this particular situation and explained why. He also informed that the deadline for the GEC's Agenda is November 2, 2016 but if it was a day or two late, the Councilors will work with us and suggested scheduling the public hearing at the 8:00am November 2, 2016 Selectmen's work meeting and if it is accepted and signed, someone could drive it to Concord that same day. The Board agreed.

- Miller Pond Road Bridge: Chairman Kimball reported that he had a conversation with a State Trooper who works with trucking and weight limits, etc. and was told that the standard permit for the largest weight truck is 104,000 pounds. Kimball said that a permit will be needed for any truck that is over the weight limit they set for the bridge and the road. Selectman Brown asked how much our fire trucks weigh. White said she would have to check with Chief Fountain. White asked Chairman Kimball if the State Trooper told him what the maximum weight limit is for a state road. Chairman Kimball said it is 105,000 pounds but trucks can get an overweight permit for more weight. After discussion, Selectman Brown said he would propose setting the weight limit at 80,000 pounds if Road Agent Hastings thinks the road could handle that amount of weight. Selectman Brown also asked about a mud weight limit when needed and White informed him that is posted at 6 tons. White will consult with Road Agent Hastings about the weight limit for the road.
- GVS Gym Use: White provided the Board with some detailed information from Athletics Director Marsha Googins about the town's winter sports programs; basketball, cheerleading and taekwondo, and the GVS gym availability. Googins broke down her anticipated teams and estimated needing the gym for 21 ¼ hours of court time per week and stated that with the after school program, the gym is only available 13 hours per week; and if we had use of the gym from 3:30pm until 8:00pm Monday - Friday, that would allow for 22 ½ hours.

White reported that, at the Board's request, she contacted Superintendent Jacqueline Guillette to invite the School Board to a Board of Selectmen meeting to talk about the gym and Guillette told her that is not in her Board's purview.

Selectman Brown said he would like to meet with the school and come up with a long term Memorandum of Understanding that we sign so that we don't have to go through this every year.

Selectman Jones felt very strongly that the Selectmen's Office should not have to be involved with this scheduling problem for the use of the gym every basketball season. Since the school controls the gym use schedule, they are the logical entity to oversee the basketball program. As the town owns the recreation fields, we will continue with baseball and soccer. Selectman Brown and Chairman Kimball agreed.

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The Selectmen emphasized that they need to have a meeting with the School Board to try to find a resolution to this matter and believe that it is in the School Board's purview to meet with them on this subject. White will contact Guillette to coordinate a joint meeting of the Boards.

DEPARTMENT/COMMITTEE REPORTS:

➤ Town Administrator Report:

- Administrative Assistant Ann Jasper coordinated a flu shot clinic for employees covered by the Town's health insurance. Thank you Ann!
- The Town Clerk/Tax Collector's office will be closed from 10/19 – 10/21/2016 so staff can attend the annual town clerk's training conference.
- Halloween 10/31/2016 – town wide trick-or-treat will be from 5:30 – 7:00pm.
- Selectmen's Office Week in Review:
 - It was a quieter week in the office with White's focus being on completing the MS-1.
 - White followed up with UVLSRPC regarding the Master Plan. Due to staff and Director changes, there has been a delay in completing it. Planner, Adam Ricker, has taken over and anticipates its completion in a couple of weeks.
 - After several weeks of trouble shooting issues with the copier, the last repair seems to have worked.
 - Custodian Greg Stender had the sprinkler system serviced in town hall and the boiler serviced in the Archives building. The boiler in Town Hall will be serviced at the end of the month.
 - A copy of the office calendar for October was given to the Selectmen.
- Upcoming Meetings:
 - The Zoning Board meeting is scheduled on Thursday, October 27, 2016 at 7:00pm.
 - The Planning Board meeting is scheduled on Thursday, November 3, 2016 at 7:00pm.
 - The Energy Committee meeting scheduled on Monday, November 7, 2016 at 5:00pm has been CANCELLED.

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- Clarification of the Consent Calendar was discussed. Selectman Brown stated the purpose of the Consent Calendar was to provide the public with maximum transparency.
- Selectman Brown mentioned the Master Plan delay and asked about the Capital Improvements Project Committee (CIPC), when their most recent meeting was and how we are going about taking recommendations for the current budget because it was his understanding that they were not meeting while they were awaiting the Master Plan. He said there are still things, regardless of the Master Plan, that are going to need to be replaced whether it's Highway Department equipment, Fire Department equipment, etc., and we are not going to have a Master Plan that says we are not going to have public safety anymore and wondered what sort of guidance they are going to give for the current budget, if any. White said she has not heard from CIPC Chair, Peter Guillette, so she will email him.

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Brown; **by Unanimous vote, the Board adjourned at 8:52am.**

The next Selectmen's Meeting will be held on **Friday, October 28, 2016** at 8:00am in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant