

# Approved

## Town of Grantham Board of Selectmen Meeting Minutes February 8, 2017

The meeting of the Board of Selectmen was called to order at 5:07pm on Wednesday, February 8, 2017 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White and Chief Walter Madore

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Town Administrator Melissa White

### **APPROVAL OF MINUTES**

A motion was made by Selectman Jones to approve the regular and non-public minutes of January 25, 2017; seconded by Selectman Brown. *Unanimously approved.*

A motion was made by Selectman Jones to approve the regular and non-public minutes of February 1, 2017; seconded by Selectman Brown. *Unanimously approved.*

### **CONSENT CALENDAR**

1. Demolition Permit: M/L 236-011; 742 Route 114
2. Accounts Payable Manifest #566
3. Timber Harvesting Agreement: M/L 211-012-000; Smith Lot
4. Veterans' Tax Credit: M/L 226-012-000; Walker
5. Building Permits:
  - a. M/L 212-002-000; 124 Miller Pond Road - generator
  - b. M/L 234-127-000; Howe Hill Road - new home
  - c. M/L 215-186-000; 1 Morning Hollow Lane - shed

A motion was made by Selectman Brown to remove the Timber Harvesting Agreement from the Consent Calendar; seconded by Selectman Jones. *Unanimously approved.*

A motion was made by Selectman Brown to move for adoption the remaining items of the Consent Calendar; seconded by Selectman Jones. *Unanimously approved.*

# Approved

## OLD BUSINESS

Comcast Cable Agreement: A letter was received from Comcast confirming they will provide the information we requested but some of it would require us to sign a non-disclosure agreement which they (Comcast) expect to send to us by February 20, 2017. Brown said he would review it to see if any modification is needed; that we need to be sure that it's clear it would be only to the extent that the information is protected from disclosure under New Hampshire's Right-To-Know law.

Our letter also requested two public hearing dates, one in April and one in May and Comcast confirmed that only the May 10, 2017 date worked for them. The Board will try to find another date that will work for Comcast.

Comcast also stated in their letter that they would send a draft renewal franchise agreement by February 20, 2017 and Selectman Brown recommended the Board promptly respond and request they (Comcast) hold off on sending their draft agreement until we have completed our ascertainment process.

## NEW BUSINESS

EMS – January Report: 14 calls for service; 9 were transported

Police Department – January Report:

Department statistics for January was reviewed.

Sergeant Parsons has begun teaching the D.A.R.E. program to the 5<sup>th</sup> grade students at GVS.

January 6<sup>th</sup>, Sergeant Parsons and Chief Madore attended the Uniform Crime Table (UCT) training. UCT is part of the IMC records reporting system.

January 18<sup>th</sup>, Officers Gamble and Cameron helped the local Cub Scout Bear Den meet their requirement toward their Bear Scout Achievement Badge.

January 19<sup>th</sup>, Sergeant Parsons and Chief Madore met with the Newport Chief and Lieutenant to discuss the records consolidation efforts.

Selectman Brown informed that one item that needs to be discussed tonight is the agreement with the Upper Valley Humane Society (UVHS) and then asked Chief Madore for a rough estimate of how many dogs the department takes to them (UVHS). Madore said it depends; that if they get a call for a stray dog they do everything they can to find the owner. Madore estimated that less than six per year would be taken to UVHS by his department.

The proposed agreement from UVHS is to allow anyone from Grantham to bring animals there; not just the Town's Police Department. Brown thought that most shelters will take animals from anywhere while making their money on adoption fees. Brown felt that it is undesirable for the Town to indemnify UVHS when there could be private citizens delivering animals there. Brown explained that in those cases, the Town would not be involved in the transaction but would be taking on the indemnification.

# Approved

## Transfer Station – December Report:

Solid Waste - 8 runs; 79.6 tons

Construction Demolition Debris - 4 Runs; 15.46 tons

Glass - 1 load; 7.31 tons - Expense \$219.30

Aluminum - 1 load; 1.05 tons - Revenue \$664.65

Tires - 1 load; 458 tires \$801.50 from the reclamation fund

Fibers - Mixed Loose - (Paper) - 2 Loads; 7.94 tons

Revenue \$138.96

Expense \$850

Comingle - w/out glass - (Plastic) - 2 loads; 2.64 tons

Revenue \$0.00

Expense \$165

Total Tonnage of Material taken away 112.41 tons

Tickets collected at Transfer Station \$1,050

Total Revenue from recycling \$803.61

Total Expenses from recycling \$1,234.30

Net Expense from recycling \$430.69

Trustees of the Trust Funds – January Report: The report as of January 31, 2017 was reviewed.

## Town Administrator – January Report:

Town Offices & Transfer Station will be closed on Monday, February 20<sup>th</sup> in observance of President's Day.

The office was busy updating Transfer Station hang tags. Other activity included processing five building permits, one current use application, two abatement applications, two Veterans' Tax Credit applications and 14 property transfers.

On January 19<sup>th</sup>, Office Assistant Martha Norris delivered the food donations to Newport Food Pantry which equated to one and a half grocery carts of food.

A thank you was received from resident Don Noorsdy on behalf of the AARP Foundation's tax preparers group for use of town hall.

A thank you was received from LighTec, Inc. for giving them the opportunity to serve our lighting efficiency needs.

The 23<sup>rd</sup> Annual spring Planning & Zoning Conference will be held on April 29 at the Courtyard by Marriott, Grappone Conference Center in Concord. Registration opens February 27<sup>th</sup>. Training funds are available to members of the Planning and Zoning Board if they wish to attend.

# Approved

## Town Meeting:

- Declarations for candidacy ended Friday, February 3, 2017.
- February 7, 2017 was the last day for residents to petition the Board of Selectmen with an article for inclusion in the 2017 Town Meeting Warrant. White informed none were received.
- Budget Hearing – 2/15/2017
- 2<sup>nd</sup> Budget Hearing – 2/22/2017 only if needed
- Town Meeting day is March 14, 2017; polls open from 10am – 7pm. Deliberative session will start at 5pm.

## Upcoming meetings:

Board/Committee	Date	Time	Place
Energy Committee	Monday, February 06, 2017	5pm	JW Conference Room
Master Plan Committee	Monday, February 13, 2017	1pm	JW Conference Room
Trustees of the Trust Funds	Tuesday, February 14, 2017	1pm	JW Conference Room
Budget Hearing	Wednesday, February 15, 2017	5pm	JW Conference Room
Conservation Commission	Monday, February 20, 2017	7pm	JW Conference Room
Selectmen's Meeting (Regular)	Wednesday, February 22, 2017	5pm	JW Conference Room
Zoning Board Meeting	Thursday, February 23, 2017		Canceled
Master Plan Committee	Monday, February 27, 2017	1pm	JW Conference Room
Planning Board Meeting	Thursday, March 02, 2017	7pm	JW Conference Room

The streetlight agreement with LighTec was reviewed. There was discussion about the possibility of adding a light for the town parking lot that abuts the church. Chairman Kimball felt the lights that were added to the library parking lot provide enough ambient light to the town's parking lot. After discussion, the Board requested that White follow-up with the Church to see if the library lights provided enough illumination to the town's parking lot.

A motion was made by Selectman Brown to approve the agreement from LighTec; second by Selectman Jones. ***Unanimously approved.***

The Meadowsend Timberlands Ltd. Timber Harvest Stumpage Agreement for Smith Lot was reviewed. A motion was made by Selectman Jones to approve the Meadowsend Timberlands Ltd. Timber Harvest Stumpage Agreement for Smith Lot; seconded by Selectman Brown. ***Unanimously approved.***

The UVHS agreement was discussed further. The Board agreed that the indemnification clause is overly broad and requested Administrator White respond to UVHS and explain that it is not a provision the town can accept and that we are willing to work on a more narrowly tailored provision that meets the needs of both parties.

# Approved

## NON-PUBLIC

In accordance with RSA 91-A:3 section II-e, a motion was made by Selectman Jones, and seconded by Selectman Brown to enter into a Non-Public session at 6:14pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Sheridan Brown; and Town Administrator Melissa White

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Sheridan Brown;	Yes

A motion to leave Non-Public session and return to Public Session at 6:15pm was made by Selectman Brown; seconded by Selectman Jones. ***Unanimously approved.***

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones, and seconded by Selectman Brown to enter into a Non-Public session at 6:15pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Sheridan Brown; and Town Administrator Melissa White

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Sheridan Brown;	Yes

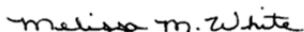
A motion to leave Non-Public session and return to Public Session at 6:35pm was made by Selectman Jones; seconded by Selectman Brown. ***Unanimously approved.***

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Brown. ***Unanimously approved.***

## ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Brown; ***by unanimous vote, the Board adjourned at 6:36pm.***

Respectfully submitted,



Melissa M. White  
Town Administrator