

APPROVED

Town of Grantham

Board of Selectmen Meeting Minutes
February 22, 2017

The meeting of the Board of Selectmen was called to order at 5:02pm on Wednesday, February 22, 2017 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White, Fire Chief Jay Fountain, Sergeant John Parsons, Chief Walter Madore, Hanover Dispatch Communications Coordinator Doug Hackett, Todd Goad of Burlington Communications and others

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

APPROVAL OF MINUTES

A motion was made by Selectman Jones to approve the regular and non-public minutes of February 8, 2017; seconded by Chairman Kimball. *Approved by majority vote.*

CONSENT CALENDAR

1. Current Use Application: M/L 235-027-000 & M/L 235-028-000; Woodland Heights
2. Motor Vehicle Refund Request (due to overpayment) - \$1.00
3. Building Permits:
 - a. M/L 225-022-000; 30 Allen's Drive – repairs
 - b. M/L 212-023-000; 1433 Route 10 North – remodel
 - c. M/L 234-014-000; 5 Par Brae – generator
 - d. M/L 222-269-014; 20 Barn Owl Overlook – remodel
 - e. M/L 225-053-018; 18 Niblick Lane – remodel

A motion was made by Chairman Kimball to remove the Current Use Application for M/L 235-027-000 & M/L 235-028-000 from the Consent Calendar; seconded by Selectman Jones. *Approved by majority vote.*

A motion was made by Chairman Kimball to move for adoption the remaining items of the Consent Calendar; seconded by Selectman Jones. *Approved by majority vote.*

A motion was made by Chairman Kimball to deny the current use application for M/L 235-027-000 because it does not meet the 10 acre minimum requirement; seconded by Selectman Jones. *Approved by majority vote.*

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APPOINTMENTS WITH THE BOARD

Fire Chief Jay Fountain explained that he had invited Doug Hackett, Communications Coordinator from Hanover Dispatch and Todd Goad from Burlington Communications to attend tonight to review the radio communications issues and give us some options on what can be to improve.

Mr. Hackett gave an overview of where Grantham Fire and Fast Squad is at and explained that they (Hanover Dispatch) dispatches off of two antennas, the A Repeater off of Moose Mountain in Hanover and the B Repeater (added in approximately 2001) off of the cell tower in Springfield, NH. Hackett said that when the B Repeater was added it was believed it would fix the communications issues but due to the geography of Grantham it doesn't lend itself to continue having a limited number of sites. Hackett said the problem is the basin in which Grantham is located and makes it tough for radio transmissions.

Hackett said he has been talking with Fire Chief Fountain for about two years to find ways to improve communication and achieve better coverage. Hackett explained that the equipment Grantham has now is old, in terms of radio years; that he wouldn't want us to do what the State did 20 years ago and just replace it in-kind; the same equipment in the same location. Hackett said it would not be wise to spend money on equipment that still isn't meeting our needs and before we spend any money we should have someone tell us what it is going to take to fix the problem.

Todd Goad, General Manager/Owner of Burlington Communications referenced the coverage maps that he had created and that in Hanover, they built out nine simulcast sites to cover their towns but Grantham is not part of that, but it could be an option.

Hackett stated that the best option would be to have a three-site simulcast system to cover Grantham Fire and Police, but it would be extremely expensive. The least expensive option would be to add two sites to Hanover's system. Hackett said that the second, least expensive option would have recurring costs associated with it.

The discussion continued and Hackett and Goad will continue to work with Chief Fountain on creating all the options that might be available to us.

CITIZEN COMMENTS

Mary Hutchins discussed her appointment to the Zoning Board of Adjustment.

OLD BUSINESS

Comcast Cable Agreement: No new information.

NEW BUSINESS

Fire Department – January Report: Responded to a total of 17 calls; 10 calls for fire/rescue and 14 for EMS of which Grantham EMS responded to 7 calls;

- 1 – 111 Building Fire
- 1 – 114 Chimney or Flue fire, confined to chimney or flue
- 1 – 116 Fuel Burner/Boiler malfunction, fire confined.
- 1 – 131 Passenger vehicle fire
- 2 – 311 Medical assist, assist EMS crew
- 1 – 424 Carbon Monoxide Incident
- 2 – 463 Vehicle accident, general cleanup
- 1 – 741 Sprinkler Activation, no fire - unintentional

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Training consisting of hosting a search and rescue training with Croydon and Springfield fire departments where conservation officer Bronson spoke about search and rescue in the wilderness and on hiking and OHRV trails. Officer Bronson talked about how we should be prepared and what steps we should take when we have need for NH Fish and Game to assist in a search or rescue.

Town Moderator: The 2017 Town Meeting Warrant was reviewed and discussed in preparation for Town Meeting. The following was recommended:

Article 4: By majority vote to recommend this article.

Article 5: By majority vote to recommend this article.

Article 6: By majority vote to recommend this article.

Article 7: By majority vote to recommend this article.

Article 8: By majority vote to recommend this article.

Article 9: By majority vote to recommend this article.

Article 10: By majority vote to recommend this article.

Article 11: By majority vote to recommend this article.

Article 12: By majority vote to recommend this article.

Article 13: By majority vote to recommend this article.

Article 14: By majority vote to recommend this article.

Article 15: By majority vote to recommend this article.

Article 16: By majority vote to recommend this article.

Article 17: By majority vote to recommend this article.

Article 18: By majority vote to recommend this article.

Article 19: By majority vote to recommend this article.

Article 20: By majority vote to recommend this article.

Article 21: By majority vote to recommend this article.

Article 22: By majority vote to recommend this article.

The 2017 Town Meeting Warrant and 2017 MS-636 were signed.

Town Administrator: A letter was received from the New Hampshire Liquor Commission, Division of Enforcement and Licensing informing that Grace's Café, LLC had applied for a Restaurant Beverage and Wine liquor license. White stated she had forwarded a copy of the letter to the Planning and Zoning Boards to see if that was a permitted use and it was determined that Grace's Café, LLC would have to submit applications to both boards. Chairman Kimball requested a letter be sent to the Liquor Commission stating that.

Administrator White requested permission to pay the WEX Bank and Chase Master Card accounts online in order to avoid the late fees that have occurred. White stated that Treasurer Anne Neu is on board with this and explained that it isn't because the bills aren't processed promptly when they arrive, but rather the 20 day window they require the account to be paid in, in conjunction with our bi-weekly pay cycle. White said that often times the bill is received 10 days after the statement date so that only leaves us another 10 days to get the payment in on time. White said that, if approved, the account would not be setup to be automatically paid, that she or Administrative Assistant Ann Jasper would login and schedule the payment to be paid.

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A motion was made by Selectman Jones to authorization Melissa White in her position as Town Administrator and Ann Jasper in her position as Administrative Assistant, permission to pay the WEX Bank and Chase Master Card accounts online; second by Chairman Kimball. *Approved by majority vote.*

NON-PUBLIC

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Jones, and seconded by Chairman Kimball to enter into a Non-Public session at 6:30pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; and Town Administrator Melissa White

Roll Call vote to enter non-public session:

Chairman Warren Kimball;	Yes
Selectman Constance Jones;	Yes
Selectman Sheridan Brown;	Absent

A motion to leave Non-Public session and return to Public Session at 6:40pm was made by Selectman Jones; seconded by Chairman Kimball. *Approved by majority vote.*

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Chairman Kimball. *Approved by majority vote.*

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Chairman Kimball; *by majority vote, the Board adjourned at 6:42pm.*

Respectfully submitted,



Melissa M. White
Town Administrator