

Approved

Town of Grantham

Board of Selectmen Meeting Minutes
April 12, 2017

The meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, April 12, 2017 by Chairman Sheridan Brown. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Sheridan Brown; Selectman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief Walter A. Madore, Sr.; Fire Chief Jay Fountain, C. Peter James; Grant Espie, Frances Espie; and Patricia Wells

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

APPROVAL OF MINUTES

A motion to approve the regular and non-public meeting minutes of March 15, 2017 and March 22, 2017 as written was made by Selectman Jones; seconded by Selectman Kimball.
Unanimously approved.

CONSENT CALENDAR

1. Payroll Manifest #503
2. Accounts Payable Manifest #541
3. Application for Property Tax Credits/Exemptions (PA-29)
 - a. M/L 234-068-000; 11 Bogie Place
 - b. M/L 223-032-000; 43 Whitetail Ridge
 - c. M/L 233-094-002; 28 Splitrock Road
 - d. M/L 222-157-003; 66 Pintail Knob
 - e. M/L 212-020-000; 1660 Route 10 North
4. Building Permits:
 - a. M/L 214-073-000; 16 Wildwood Drive – Solar Panels
 - b. M/L 238-018-000; 42 Brookside Drive – Solar Panels
 - c. M/L 216-039-000; 101 Road Round the Lake – Dormer and Window
5. COA Chapin Senior Center
6. LighTec Inc.
7. NH Department of Revenue Administration
8. Edward Jenik resignation as Trustee of the Dunbar Free Library Board of Trustees effective April 10, 2017.
9. Appointment: A Motion to appoint Carl (Tod) Lloyd as Trustee of the Dunbar Free Library Board of Trustees to fill the vacancy left by Edward Jenik until the next Town Meeting was made by Selectman Kimball; seconded by Selectman Jones.
Unanimously approved.

Approved

A motion to move for adoption of the Consent Calendar was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

CITIZEN COMMENTS

Grant Espie, of 416 Split Rock Road, told the Board that he and his wife have filed a Tax Abatement Application and explained that they are somewhat confused and trying to understand the process. Town Administrator White explained the process and informed that one of the Town Assessors will be in contact with them after their application has been reviewed.

Patricia Wells, of 22 Willis Avenue, told the Board about an idea she had to do something for the kids in town involving gnome and fairy houses but said she was concerned about finding an appropriate place. She explained that there is a short film on YouTube called "The Gnomist" about a family in Kansas that decided to make little fairy and gnome homes in a park with themes for the kids to explore and use their imagination and where they could also leave notes. For some reason, park officials there had them removed. Chairman Brown asked Wells how she became interested in this and if she was an educator by training. Wells said that she was and used to have a child care center here in town. Chairman Brown asked if she approached the school with this idea because they just built an outdoor classroom and are trying to put an emphasis on outdoor activity. Wells said she had not and although it was a possibility, she felt the kids already spend a lot of time there. Selectman Jones asked to clarify that Wells is looking for a location for this idea. Wells said yes, one that would be mutually comfortable for everybody. Chairman Brown asked if this is something she would be providing. Wells replied that she thought she could get a group of people together that would be willing to work on it and said the difference from the one in Kansas is that one was secret and nobody knew who did it. Chairman Brown said he thought he had somewhat of a sense of the concept but would like to learn more. He said he would like to look at the concept online and watch the video. He also informed that the Board has to think about the liability issues involved if it's on Town property and that they have to run everything they do by the Town's insurer. Wells reiterated that she felt kids need the opportunity to engage in creativity and that she wasn't interested in locating the proposed project at the school because the kids already spend a lot of time there and this would get them out to enjoy another place. Chairman Brown said they will look into this and be in contact with her.

OLD BUSINESS

Comcast Cable Agreement: No new information. Comcast is scheduled to appear at a Special Board of Selectmen meeting on April 26, 2017 at 3:00pm.

NEW BUSINESS

Ambulance – March Report: 16 calls for service; 10 were transported.

Fire Department – March Report: Grantham Fire and EMS (Fast Squad) responded to a total of 14 calls; nine (9) for Fire/Rescue and five (5) for EMS. Fire calls for service were:

- 1 – 100 Fire, Other
- 1 – 138 Off-Road vehicle or heavy equipment fire
- 2 – 311 Medical assist, assist EMS crew
- 1 – 424 Carbon monoxide Incident

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- 1 – 444 Power line down
- 1 – 511 Lock out
- 1 – 531 Smoke or odor removal
- 1 – 622 No Incident found on arrival at dispatched address

Chief Fountain attended the Upper Valley Mutual Aid meeting in Springfield, VT where the Hanover Fire Chief discussed the challenges they encountered with the Dartmouth dorm fire and the Hartford Chief discussed the challenges they encountered during the last industrial fire. He also attended the Kearsarge Mutual Aid meeting where they discussed the challenges of I-89 during localized weather events and the Warner Chief talked about the apparatus roll-over they had while returning from assisting Sutton during one of these events. At the Mid-Western Hazardous Materials meeting, there was training on new equipment the team received through a grant for large area monitoring. This equipment is the same as used by a majority of the teams in NH as well as the NH guard unit which makes interoperability easier during large scale events.

March training was on extrication using hydraulic rams and hybrid vehicle training.

The site map for the 250th Anniversary Fireworks Celebration was reviewed.

Police Department – March Report: Police Department Secretary Judy DiPadova attended the New Hampshire Law Enforcement Administrative Professionals meeting and training on March 17, 2017. Training was provided by New Hampshire State Police regarding updates and the new license layout, pistol permits/license to carry law, and the filing and release of accident reports.

Officer Gamble successfully completed a 5-day Instructor Development Class at the New Hampshire Police Standards and Training on March 20-24, 2017. This five day course consisted of both lecture and practical exercises that deal with developing learning goals and performance objectives, writing lesson plans, developing instructional media, increasing oral communication skills and becoming familiar with theories of adult learning and testing.

Chief Madore, Sergeant Parsons and Officer Cameron attended the Law Enforcement Breakfast sponsored by Mascoma Savings Bank on March 22, 2017. The guest speaker was Peter Begin, VP Security and Fraud Prevention Security where the topic of discussion was robberies and skimmers.

Sergeant Parsons and Officer Schwartz attended Use of Force training held at the Sunapee Police Department on March 24, 2017.

Transfer Station – February Report:

Solid Waste – 7 runs; 75.59 tons
Construction Demolition Debris – 4 runs; 18.92 tons
Glass – 1 load; 7.31 tons; Expense: \$219.30
Light Iron – 1 load; 4.5357 tons; Revenue \$362.86
Cardboard – 1 load; 21.14 tons; Revenue 3,276.70
Fibers – Mixed Loose – (Paper) – 2 loads; 7.94 tons
Revenue: \$ 258.06
Expense: \$ 850.00

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Comingle – w/o glass – (Plastic) – 2 loads; 2.64 tons
Revenue: \$ 0.00
Expense: \$165.00

Total tonnage of material taken away: 138.0757 tons
Tickets collected at Transfer Station: \$540.00

Total Revenue from recycling: \$3,897.62
Total Expense from recycling: \$1,234.30
Net Revenue from recycling: \$2,663.62

The Trustees of the Trust Funds March Report was reviewed

The Board of Selectmen reviewed and signed a letter to the Assistant Commissioner of the NH Department of Transportation (NHDOT), William Cass, regarding the Exit 13 Park and Ride and expressing the Town's strong interest in seeing it protected as a public resource. Selectman Brown provided background regarding the letter. When our Zoning Board of Adjustment recently reviewed a Variance Application submitted by Grace's Café for approval to serve beer and wine if granted a state liquor license, their supporting documents stated that the Governor's Office and the NHDOT expressed an interest in modifications at the Park and Ride to either put a driveway or walkway through the fence allowing direct access to the Grantham Greenway from the Park and Ride. The Selectmen expressed their concerns shared by members of the Zoning Board and members of the public that a walkway could lead to the Park and Ride becoming defacto overflow or alternate parking for businesses instead of a public use. At the same time, a driveway could divert a significant amount of traffic from the existing Greenway driveway to the Park and Ride. Human nature says people will take the path of least resistance. Adding a driveway through the Park and Ride to the Greenway could create traffic problems and have a detrimental impact upon public use at the Park and Ride – strictly for private benefit. Selectman Brown said he reached out to the Governor's office and NHDOT, and he learned that the idea for changes at the Park and Ride did not initiate with them, it was brought to them by Paul Holzer, one of Grace's owners, and represented in terms that suggested the changes were supported by the Town. Whereas the Town does not support the aforementioned changes to the Park and Ride, the Selectmen are sending their letter to Assistant Commissioner Cass to make sure our position is clear. The Selectmen's letter expresses the Town's concerns and our desire to see the Park and Ride protected for public use, especially given that we are one of the fastest growing communities in the State and the facility is going to be, more and more, an important part of the transportation and planning strategy for this region. If the Town is eventually successful in attracting Dartmouth Coach to the Park and Ride, maintaining sufficient capacity for public users will be critical.

Town Administrator Report:

The 2017 MS-232 Report of Appropriations Actually Voted was completed.

The Lease/Purchase Agreements for the Police Cruiser and 1-Ton Truck were processed.

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The Master Plan Committee has reported good progress and expects to have the Master Plan finalized and submitted to the Planning Board soon.

The Easter Egg Hunt will be April 15, 2017 at 10:00am.

The Transfer Station will be closed for Easter on April 16, 2017.

The Grantham Police Department will be participating in the National Drug Take Back Day which will be held on April 29, 2017 from 10:00am to 2:00pm.

The office processed:

- 6 Building Permits
- 1 Planning Board Application
- 1 Zoning Board Application
- 1 Abatement Application
- 1 Notice of Intent to Cut Timber
- 2 General Assistance Inquiries
- 1 Veteran's Tax Credit Application
- 2 Elderly Exemption Inquiries
- 10/10 Property Transfers (February/March respectively)
- 1 Yield Tax Warrant

Upcoming meetings:

Selectmen's Meeting (Work)	Wednesday, April 19, 2017	8:00am	Cancelled
Selectmen's Meeting (Special)	Wednesday, April 26, 2017	3:00pm	JW Conference Rm
Selectmen's Meeting (Regular)	Wednesday, April 26, 2017	5:00pm	JW Conference Rm
Zoning Board Meeting	Thursday, April 27, 2017	7:00pm	Cancelled
Energy Committee Meeting	Monday, May 1, 2017	5:00pm	JW Conference Rm
Selectmen's Meeting (Work)	Wednesday, May 3, 2017	8:00am	JW Conference Rm
Planning Board Meeting	Thursday, May 4, 2017	7:00pm	JW Conference Rm
Selectmen's Meeting (regular)	Wednesday, May 10, 2017	5:00pm	JW Conference Rm
Selectmen Public Hearing (Comcast)	Wednesday, May 10, 2017	7:00pm	JW Conference Rm

NON-PUBLIC

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Kimball, and seconded by Selectman Jones to enter into a Non-Public session at 5:43pm. Present were: Chairman Sheridan Brown; Selectman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Chairman Sheridan Brown;	Yes
	Selectman Warren Kimball;	Yes

Approved

Selectman Constance Jones; Yes

A motion to leave Non-Public session and return to Public Session at 5:49pm was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

A **motion to seal the minutes** of this non-public session was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones, and seconded by Selectman Kimball to enter into a Non-Public session at 5:50pm. Present were: Chairman Sheridan Brown; Selectman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Chairman Sheridan Brown;	Yes
	Selectman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes

A motion to leave Non-Public session and return to Public Session at 5:55pm was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Brown; **by unanimous vote, the Board adjourned at 5:55pm.**

The next Selectmen's Meeting will be held on **Wednesday, April 26, 2017** at 8:00am in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant