

Approved

Town of Grantham

Board of Selectmen Meeting Minutes

May 10, 2017

The meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, May 10, 2017 by Chairman Sheridan Brown. The meeting was held in the Grantham Town Building, Lower Level at 300 Route 10 South, Grantham, NH.

Present: Chairman Sheridan Brown; Selectman Warren Kimball; Selectman Constance Jones; Administrative Assistant Ann Jasper; Police Chief Walter A. Madore, Sr.; Fire Chief Jay Fountain; and C. Peter James

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Selectman Connie Jones

APPROVAL OF MINUTES

A motion to approve the regular and non-public meeting minutes of April 26, 2017-(3:00pm) and April 26, 2017-(5:00pm) as written was made by Selectman Jones; seconded by Selectman Kimball. ***Unanimously approved.***

CONSENT CALENDAR

1. Payroll Manifest #505
2. Accounts Payable Manifest #544
3. Application for Property Tax Credits/Exemptions (PA-29)
 - a. M/L 215-130-000; 45 Bright Slope Way
 - b. M/L 227-021-000; 1150 Olde Farms Road
 - c. M/L 225-265-000; 23 Fairway Drive
 - d. M/L 215-061-036; 36 Old Beach Circle
 - e. M/L 241-011-000; 77 Cote Road
4. Building Permits:
 - a. M/L 220-032-000; 486 Walker Road – Chicken Coop
5. Appointments to Office:
 - a) Peter Guillette as a Representative on the Upper Valley Lake Sunapee Regional Planning Commission
 - b) Mary Ann Sears as a member of the Recreation Park Committee
 - c) Raymond Warrick Sears, III as a member of the Recreation Park Committee
6. Plodzik & Sanderson – Auditing Services for FY2017
7. Correspondence:
 - a) NH Department of Revenue Administration – Notification of the 2016 total equalization value
 - b) New Hampshire Interlocal Trust – Return of Surplus in the amount of \$7,119.96

Approved

A motion to withdraw items 3.e. and 3.d.1 of the Consent Calendar was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

A motion to move for adoption of the Consent Calendar was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

OLD BUSINESS

Comcast Cable Agreement: This will be discussed at a Special Meeting at 7:00pm.

NEW BUSINESS

Ambulance – April Report: 16 calls for service; 13 were transported

Fire Department – April Report: Grantham Fire and EMS (Fast Squad) responded to a total of 10 calls; there were five (5) calls for Fire/Rescue and sixteen (16) total calls for EMS of which Grantham EMS was able to respond to five (5). Fire calls for service were:

- 1 – 115 Incinerator overload or malfunction, fire contained (Mutual Aid to Springfield)
- 2 – 311 Medical Assist, assist EMS crew
- 2 – 444 Power Line Down

In April, the Grantham Fire Department hosted the monthly Mid-Western Hazardous Materials Team training. The training consisted of review and set up of the team's deacon trailer and the box truck that tows it around.

A few of the firefighters went to training in Sunapee presented by Eversource on how the power grid works the different generating and distribution systems. Afterwards, some of the local worker's had a demonstration set up outside of the local distribution lines with some of the things that can happen to them to knock out power.

The Department also held a cold water training in Eastman Pond where review of how to get in and out of the suits and how to rescue people who may have fallen through the ice or gotten stuck in open water was conducted.

Review of Blood Borne Pathogens was conducted by Cory Howarth, a Firefighter who is also an RN at DHMC.

Police Department – April 2017: On April 26, 2017, the Department went live with Newport dispatch which means that all of the Department's records are now on the Newport server. Due to this, the April statistics will reflect the Department's activity up to the merger.

The Department hosted the NH Chiefs of Police Meeting on April 11, 2017. There were, again, many compliments about the Town's facility. The hot topic was the driver privacy act and the fact that local departments cannot release accident reports.

Approved

Sergeant Parsons attended Smith & Wesson Armorer recertification in Wilmington, MA on April 11, 2017.

Officer Gamble attended Advanced Report Writing training at NHPSTC on April 24-25, 2017.

The Drug Take Back Day was held across the nation on April 29, 2017. Although the Department does not have the weight of the drugs turned in at the Grantham Police Department, New Hampshire collected over 15,000 pounds of unwanted and unused prescription drugs. The weight will be posted when the information is received.

Transfer Station – March Report:

Solid Waste – 7 runs; 68.91 tons

Construction Demolition Debris – 3 runs; 12.89 tons

Glass – 1 load; 7.31 tons; Expense \$219.30

Aluminum cans and foil – 1 load; .87 tons; Revenue \$598.20

Batteries and Ballasts – 1 load; .13 tons; Revenue \$30.00

Fibers – Mixed Loose – (Paper) – 2 loads; 7.94 tons

Revenue: \$337.46

Expense: \$850.00

Comingle – w/o glass – (Plastic) 2 loads; 2.64 tons

Revenue: \$ 0.00

Expense: \$165.00

Total Tonnage of Material taken away: 99.82 tons

Tickets collected at Transfer Station: \$970.00

Total Revenue from recycling: \$ 965.66

Total Expense from recycling: \$1,234.30

Net Expense from recycling: \$ 268.64

The Trustees of the Trust Funds April 2017 Report was reviewed.

Town Administrator – April Report: Much of April was spent verifying all of the Veteran and Elderly Exemption applications received, working with the new Treasurer, follow-up with KRT Appraisal in preparation for the 2017 first issue tax bill, and coordinating the street light replacement project.

The office also processed:

- 6 Building Permits
- 5 Planning Board Applications
- 8 Veteran's Tax Credit Applications and 2 inquiries
- 5 Elderly Exemption Applications
- 23 Property Transfers
- 1 Notice of Intent to Excavate

Approved

On April 11, 2017, Receptionist, Martha Norris, took the accumulated food donations to the Newport Food Pantry. This trip yielded two full grocery carts of food.

A thank you email was received from Louise Stark of Miller Pond Road expressing her gratitude for the great work the Highway Department has done in maintaining Miller Pond Road this year.

The street light replacement project is scheduled to take place on May 16 – 18, 2017.

A tentative schedule for May and June for the Selectmen's Office, as well as planned time off for various department heads and others were given to the Board.

The Transfer Station will be closed on May 22, 2017 for staff to attend training.

The Transfer Station and Town Offices will be closed for Memorial Day on May 29, 2017.

Upcoming meetings:

Trustees of the Trust Funds	Tuesday, May 9, 2017	1:00pm	JW Conference Rm
Selectmen's Meeting (Work)	Wednesday, May 17, 2017	8:00am	JW Conference Rm
Selectmen's Meeting (regular)	Wednesday, May 24, 2017	5:00pm	JW Conference Rm
Zoning Board Meeting	Thursday, May 25, 2017	7:00pm	Cancelled
Planning Board Meeting	Thursday, June 1, 2017	7:00pm	JW Conference Rm
Energy Committee Meeting	Monday, June 5, 2017	5:00pm	JW Conference Rm
Selectmen's Meeting (Work)	Wednesday, June 7, 2017	8:00am	JW Conference Rm

NON-PUBLIC

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Jones, and seconded by Selectman Kimball to enter into a Non-Public session at 5:31pm. Present were: Chairman Sheridan Brown; Selectman Warren Kimball; and Selectman Constance Jones

Roll Call vote to enter non-public session:	Chairman Sheridan Brown;	Yes
	Selectman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes

A motion to leave Non-Public session and return to Public Session at 5:49pm was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

Approved

ADJOURNMENT

There being no further business, Selectman Kimball moved to adjourn, seconded by Selectman Jones; **by unanimous vote, the Board adjourned at 5:49pm.**

The next Selectmen's Meeting will be held on **Wednesday, May 17, 2017** at 8:00am in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant