

Approved

Town of Grantham

Board of Selectmen Meeting Minutes

June 7, 2017

The meeting of the Board of Selectmen was called to order at 8:10am on Wednesday, June 7, 2017 by Chairman Sheridan Brown. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Sheridan Brown; Selectman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

OLD BUSINESS

Comcast: Potential dates in July were discussed to set up a meeting with Melissa Pierce and Dan Glanville of Comcast. Chairman Brown said he will draft a letter to send to Comcast by the end of the week.

NEW BUSINESS

Town Administrator White informed that an invitation was received for a Retirement Party that will be held for retiring Superintendent Jacqueline Guillette on Thursday, June 29, 2017 from 4:30pm – 6:00pm at the Grantham Town hall. An RSVP is required.

OTHER

Chairman Brown asked Town Administrator White if there is money available to create a workspace at the Archives for the new full time custodian. White said the Trustees of the Trust Funds confirmed the Town Building Repair and Maintenance Capital Reserve Fund could be used for that purpose.

Chairman Brown asked if the monies appropriated for fireworks in this fiscal year could be encumbered. White said yes, as long as a purchase order is processed by June 30, 2017.

Chairman Brown said that they still need two TV monitors to show the Community TV Channel; one in the lobby of the Town Offices and one in the Selectmen's Conference Room. White said there is money for that.

Chairman Brown asked how plans were going for Old Home Day. White said Nikki was working on securing vendors and she has reached out to the girl scouts and boy scouts who have volunteered to help. White said she and Nikki are scheduled to meet at the end of the week so

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she will know by then what needs to be done. Chairman Brown commented that time is winding down and he would be happy to help if needed.

Code enforcement and rules of procedure were discussed.

White said she met with the new Town Treasurer, Maynard Goldman, who asked if he could appoint a temporary Deputy Town Treasurer due to travel plans during a Payroll week. Chairman Brown said there is no mechanism in place for a temporary Deputy; that he has to appoint a Deputy Treasurer for the balance of his term.

NON-PUBLIC

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Jones, and seconded by Selectman Kimball to enter into a Non-Public session at 8:16am. Present were: Chairman Sheridan Brown; Selectman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Police Sergeant John Parsons

Roll Call vote to enter non-public session:	Chairman Sheridan Brown;	Yes
	Selectman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes

A motion to leave Non-Public Session and return to Public Session at 9:10am was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones, and seconded by Selectman Kimball to enter into a Non-Public session at 9:11am. Present were: Chairman Sheridan Brown; Selectman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Chairman Sheridan Brown;	Yes
	Selectman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes

A motion to leave Non-Public Session and return to Public Session at 9:40am was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

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ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Kimball; **by unanimous vote, the Board adjourned at 10:30am.**

The next Selectmen's Meeting will be held on **Wednesday, June 14, 2017** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant