

Approved

Town of Grantham

Board of Selectmen Meeting Minutes
June 21, 2017

The meeting of the Board of Selectmen was called to order at 8:08am on Wednesday, June 21, 2017 by Chairman Sheridan Brown. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Sheridan Brown; Selectman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

CONSENT CALENDAR

1. Payroll Manifest #508
2. Accounts Payable Manifest #550 &551
3. 2016 Abatements:
 - Woodland Heights – M/L 235-027 and 235-028
 - 5 Par Brae – M/L 234-014
 - 224 New Aldrich Road – M/L 221-025

A motion to withdraw the second bullet under number 3 (5 Par Brae – M/L 234-014) until more information is obtained and part of the first bullet under number 3 (Woodland Heights – M/L 235-028 only) and move for adoption of the remaining items on the Consent Calendar was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

OLD BUSINESS

Comcast: The Board will meet with Comcast on July 19, 2017 at 10:00am.

NEW BUSINESS

A letter from Municipal Resources, Inc. (MRI) outlining the details of a Pay and Classification Study was reviewed. The Board agreed to hire MRI to go forward with this project and Town Administrator White will obtain a contract from them for the next Board of Selectmen meeting on June 28, 2017.

White reported that Northstar Fireworks is waiting for their display engineer to create the Town's 250th Anniversary Fireworks display and will then forward a contract to us. White will in turn forward the contract to Town Counsel for review.

Approved

The Board discussed recent citizen complaints regarding signage at Grace's Grantham Café that exceeds what is allowed by the Grantham Zoning Ordinance. They reviewed a draft Notice of Violation and discussed the various zoning enforcement mechanisms available to the Town, including fines of \$550.00 per day of a continuing violation. A motion to issue the Notice of Violation was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

NON-PUBLIC

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Jones, and seconded by Selectman Kimball to enter into a Non-Public session at 8:35am. Present were: Chairman Sheridan Brown; Selectman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Chairman Sheridan Brown;	Yes
	Selectman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes

A motion to leave Non-Public Session and return to Public Session at 9:10am was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

ADJOURNMENT

There being no further business, Selectman Kimball moved to adjourn, seconded by Selectman Jones; **by unanimous vote, the Board adjourned at 9:10am.**

The next Selectmen's Meeting will be held on **Wednesday, June 28, 2017** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant