

**Approved**

## **Town of Grantham**

Board of Selectmen Meeting Minutes

June 28, 2017

The meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, June 28, 2017 by Chairman Sheridan Brown. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Fire Chief Jay Fountain

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Town Administrator Melissa White

### **APPROVAL OF MINUTES**

A motion to approve the regular and non-public meeting minutes of June 14, 2017 as written was made by Selectman Jones; seconded by Chairman Brown. **Approved by majority vote.**

### **CONSENT CALENDAR**

1. 2016 Property Tax Abatement: M/L 235-028-000; Woodland Heights
2. Wetlands Permit By Notification: M/L 220-054-000; 146 Chester Road
3. Shoreline Protection Cutting Plan: M/L 215-054-000 & 215-055-000
4. Library Board of Trustees Appointment: Aaron Jenkyn
5. 2017 Warrant for Unlicensed Dogs
6. Building Permits:
  - a. M/L 234-061-000; 15 Troon Drive – New Home
7. Correspondence:
  - a) Municipal Resources
  - b) Jenna Chenevert

Before moving to approve the Consent Calendar, Selectman Jones asked about discussion of the items under number "7. Correspondence". Chairman Brown explained that if they approve the Consent Calendar, it has no bearing on the items under Correspondence because nothing needs to be signed or approved; the items are there for informational purposes only.

A motion to move for adoption of the Consent Calendar was made by Selectman Jones; seconded by Chairman Brown. **Approved by majority vote.**

Chairman Brown proposed starting a new practice under "Citizen Comments – a." called "Something Good" so if members of the Board or staff in attendance want to offer a something good each meeting, we can mention it. Brown said he will start. See Below.

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## CITIZEN COMMENTS

- a. Something Good:  Chairman Brown mentioned the wonderful Reception that was held to meet incoming Police Chief John Parsons on June 26, 2017. He wished to acknowledge and thank Police Department Secretary, Judy DiPadova, for her hard work putting it all together along with Gail Parsons and Vicki Jepson, who provided the wonderful food and Deb Peirce for providing the beautiful flowers from her garden. Approximately 80 people attended the event.

## OLD BUSINESS

Comcast Cable Agreement: The Board is scheduled to meet with Comcast on Wednesday, July 19, 2017 at 10:00am.

Grace's Grantham Café Notice of Violation: The Notice of Violation was sent to the owners of Grace's Grantham Café by Certified Mail on June 21, 2017 and arrived at their Grantham Post Office Box on June 23, 2017. It has gone unclaimed to date (June 28, 2017). A second Notice of Violation will be delivered to its' Registered Agent in Londonderry by formal Service of Process through the Rockingham County Sheriff's Department. In addition, the Second Notice of Violation will be sent by Certified Mail to the owners of Grace's Grantham Café and hand delivered by Police Chief Madore and, lastly, it will be sent by Certified Mail and delivered by formal Service of Process by the Sullivan County Sheriff's Department to Northwinds Security Consultants Real Estate Holdings, the owner of the Property.

A motion to utilize the Rockingham County Sheriff's Department and the Sullivan County Sheriff's Department as the Process Server for the above mentioned Second Notice of Violation was made by Selectman Jones; seconded by Chairman Brown. **Approved by majority vote.**

## NEW BUSINESS

Transfer Station – May Report:

Solid Waste – 7 runs; 74.57 tons  
Construction Demolition Debris – 7 runs; 33.22 tons  
Electronics – 1 load; 2.92 tons; Expense: \$981.39  
Light Iron – 1 load; 4.5 tons; Revenue \$405.00  
Tin Cans – 1 load; 1.875 tons; Revenue \$168.75  
Fibers – Mixed Loose – (Paper) – 2 loads; 7.94 tons  
Revenue: \$ 19.86  
Expense: \$850.00

Comingle – w/o glass – (Plastic) 2 loads; 2.64 tons  
Revenue: \$ 0.00  
Expense: \$165.00

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Total Tonnage of Material taken away: 127.665 tons  
Tickets collected at Transfer Station: \$1,740.00

Total Revenue from recycling: \$ 553.89  
Total Expense from recycling: \$1,996.39  
Net Expense from recycling: \$1,442.50

Town Administrator – Agreements and Resolutions were received from Primex for the following:  
1) Contribution Assurance Program (CAP) for FY 2019 – FY 2021 for the Property & Liability Program; and 2) Contribution Assurance Program (CAP) for CY 2018 – CY 2020 for the Worker's Compensation Program.

A motion to participate in the Contribution Assurance Program (CAP) for FY 2019 – FY 2021 for the Property & Liability Program; and Contribution Assurance Program (CAP) for CY 2018 – CY 2020 for the Worker's Compensation Program and incorporate the following two Resolutions was made by Selectman Jones; seconded by Chairman Brown. **Approved by majority vote.**

## **RESOLUTION TO ENTER PRIMEX Property & Liability Contribution Assurance Program (CAP)**

**Resolved:** To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its **Property & Liability Contribution Assurance program (CAP)** as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the **Property & Liability Contribution Assurance Program (CAP)**. The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex.

I attest that the foregoing is a true copy of the Resolution of the Governing Board of the Town of Grantham adopted on June 28, 2017.

Board: Grantham Board of Selectmen

Signature: \_\_\_\_\_

Name: Chairman Sheridan Brown

Title: Chairman, Board of Selectmen

Date: June 28, 2017



