

# Approved

## Town of Grantham

Board of Selectmen Meeting Minutes  
August 30, 2017

The meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, August 30, 2017 by Chairman Sheridan Brown. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Sheridan Brown; Selectman Warren Kimball; Town Administrator Melissa White; Fire Chief Jay Fountain; and C. Peter James

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Town Administrator Melissa White.

### **APPROVAL OF MINUTES**

Chairman Brown asked if there were any corrections to the regular meeting minutes of August 16, 2017. Brown requested a minor change of the word "to" to "by" on page 4, third paragraph from the bottom so that it reads: "*Something good: Brown stated the community outreach by Chief Parsons has been great*". A motion to approve the regular meeting minutes of August 16, 2017 as amended was made by Selectman Kimball; seconded by Chairman Brown. **Approved by majority vote.**

A motion to approve the non-public meeting minutes of August 16, 2017 as written was made by Selectman Kimball; seconded by Chairman Brown. **Approved by majority vote.**

### **CONSENT CALENDAR**

1. Payroll Manifest #512
2. Accounts Payable Manifest #563
3. Yield Tax Warrant
  - a. M/L 211-067-000; Tall Timber Drive - \$147.50
4. Notice of Intent to Cut:
  - a. M/L 212-016-000; Frye Lane
5. Shoreline Protection Cutting Plan
  - a. M/L 213-087-000; 25 Shore Road
6. Building Permits:
  - a. M/L 225-272-000; 39 Fairway Drive – Porch Remodel
  - b. M/L 222-239-000; 26 Deer Run – Garage
  - c. M/L 211-009-000; 639 Miller Pond Road – Deck Remodel
  - d. M/L 222-072-000; 19 Summit Drive – Lean to
  - e. M/L 227-005-000; 51Meadowbrook Road - Generator
7. Trustee of the Trust Funds Appointment; Maria N. Dahlman

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Chairman Brown requested the withdrawal of item number 7 of the Consent Calendar for the purpose of having a separate vote for the appointment of Maria Dahlman to the Trustees of the Trust Funds.

Town Administrator White requested the withdrawal of item number 6.e of the Consent Calendar.

A motion to move for adoption of the Consent Calendar with the remaining items after the above two withdrawals was made by Selectman Kimball; seconded by Chairman Brown.

**Approved by majority vote.**

Chairman Brown stated that Maria N. Dahlman met with the Trustees of the Trust Funds and they found her to be exceptionally qualified. Her resume shows that she has extensive financial experience. A motion to appoint Maria N. Dahlman as Trustee of the Trust Funds to fill the remainder of Robert Lewis' term which expires in March 2018 was made by Selectman Kimball; seconded by Chairman Brown. **Approved by majority vote.**

## **OLD BUSINESS**

Comcast Cable Agreement: Chairman Brown stated that the Board should consider some dates to hold a Public Hearing with the Comcast Representatives on their proposal and suggested late September or early October. After discussion, the regular Board of Selectmen meeting dates of October 11, 2017 or October 25, 2017 were suggested. White will contact Comcast and propose those dates.

Investment Policy: White informed that Town Treasurer, Maynard Goldman, provided the Auditors with an updated Treasurer's Log of Access and Limits to the online bank account.

Chairman Brown postponed the review of the Investment Policy to a future meeting.

## **NEW BUSINESS**

Lebanon Ambulance – July Report: 16 calls for service; 10 transports, 1 refusal, 2 transports for other EMS unit and 3 cancellations.

Transfer Station – July Report:

Solid Waste – 9 runs; 102.07 tons  
Construction Demolition Debris – 9 runs; 36.12 tons  
Electronics – 1 load; 2.72 tons; Expense: \$780.46  
Light Iron – 1 load; 4.3036 tons; Revenue: \$417.45  
Brush – 2 loads; 7.14 tons  
Glass – 1 load; 7.31 tons; Expense \$219.30

Fibers – Mixed Loose – (Paper) – 2 loads; 7.94 tons  
Revenue: \$138.96  
Expense: \$850.00

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Comingle – w/o glass – (Plastic) – 2 loads; 2.64 tons  
Revenue: \$ 0.00  
Expense: \$165.00  
Total Tonnage of Material taken away: 170.2436 tons  
Tickets collected at Transfer Station: \$2,120.00

Total Revenue from recycling: \$ 556.41  
Total Expense from recycling: \$2,014.76  
Net Expense from recycling: \$1,458.35

Town Administrator: An Addendum to the Municipal Resources Inc. (MRI) Pay and Classification Study Agreement was reviewed by the Selectmen. The Addendum included the addition of two additional positions; Fire Chief; and FAST Squad Coordinator.

A motion to accept the Addendum to the Pay and Classification Study Agreement with Municipal Resources, Inc. (MRI) was made by Selectman Kimball; seconded by Chairman Brown. **Approved by majority vote.**

A Memorandum was received from Police Chief Parsons informing that all dogs have been licensed or accounted for.

White informed that Fire Chief Fountain would like to sell the zero turn mower and provided the Selectmen with a copy of the Request for Sealed Bids advertisement. The Board approved the sale of the mower. White will proceed with advertising it.

The Town's 250<sup>th</sup> Anniversary celebration fireworks display on August 22, 2017 was received with rave reviews. The general consensus was: spectacular! Chairman Brown commented that the entire event was well orchestrated from the parking/traffic to the show. White commented that Fire Chief Fountain's staff located at the cross line did an excellent job of preventing spectators from crossing the line. The Selectmen expressed their appreciation to the Police Department, Fire Department, town staff and volunteers who worked together to make the evening a success. They will also send a note of appreciation to Connie Howard.

## **NON-PUBLIC**

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Kimball and seconded by Chairman Brown to enter into a Non-Public session at 5:30pm. Present were: Chairman Sheridan Brown; Selectman Warren Kimball; and Town Administrator Melissa White

Roll Call vote to enter non-public session:	Chairman Sheridan Brown;	Yes
	Selectman Warren Kimball	Yes
	Selectman Constance Jones;	Absent

A motion to leave Non-Public session and return to Public Session at 5:34pm was made by Selectman Kimball; seconded by Chairman Brown. **Approved by majority vote.**

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## ADJOURNMENT

There being no further business, Selectman Kimball moved to adjourn, seconded by Chairman Brown; *by unanimous vote, the Board adjourned at 5:35pm.*

The next Selectmen's Meeting will be held on **Wednesday, September 6, 2017** at 8:00am in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper  
Administrative Assistant