

Approved

Town of Grantham
Board of Selectmen Meeting Minutes
September 27, 2017

The meeting of the Board of Selectmen was called to order at 5:03pm on Wednesday, September 27, 2017 by Chairman Sheridan Brown. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Sheridan Brown; Selectman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief John Parsons; David Kinne; and Chris Kinne

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

APPROVAL OF MINUTES

A motion to approve the regular and non-public meeting minutes of September 6, 2017 as written was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

A motion to approve the regular and non-public meeting minutes of September 13, 2017 as written was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

CONSENT CALENDAR

1. Payroll Manifest #516
2. Accounts Payable Manifest #565
3. Abutter Notification:
 - a. Case #ZBA 09 – 2017 – 1
 - b. Case #ZBA 09 – 2017 – 2
4. 2016 Abatement:
 - a. M/L 237-022-001; 760 Route 10 South - \$419.58
5. 2017 Abatements:
 - a. M/L 237-022-001; 760 Route 10 South - \$209.79
 - b. M/L 216-032-000; 33 Draper Road - \$769.02
6. Shoreline Protection Cutting Plans:
 - a. M/L 222-145-000; 25 Road Round the Lake
7. Building Permits:
 - a. M/L 225-261-000; 7 Fairway Drive - Roof
 - b. M/L 211-020-000; Tall Timber Drive - Shed
 - c. M/L 213-103-000; 50 Shore Road – Bathroom Remodel
8. Correspondence:
 - a. Sullivan County Nutrition Services: A letter was received from Sullivan County Nutrition Services asking for support for its meals-on-wheels program.

Approved

Chairman Brown stated that item 6.a. was removed from the Consent Calendar pending approval from the Grantham Conservation Commission.

A motion to move for adoption of the remaining items on the Consent Calendar was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

OLD BUSINESS

Comcast Cable Agreement: The Public Hearing for the Franchise Agreement scheduled on October 11, 2017 will be rescheduled to a future date to be determined.

Mower Bid: No bids were received, however, Town Administrator White received a phone call from an interested party who missed the deadline. White will put it out another Request for Sealed Bids and advertise it locally. Chairman Brown suggested setting a minimum bid to recoup the newspaper advertising costs from the first bid and asked for thoughts on what the minimum bid should be. White will consult with Road Agent Hastings for a recommendation.

A motion to put out another Request for Sealed Bids for the mower adding the requirement of a minimum bid of \$250.00 or higher with Hastings recommendation was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

NEW BUSINESS

Police Department – August Report: “Cop on Top” was quite successful despite the wet weather. The Grantham Dunkin Donuts raised \$1,087.00 for Special Olympics. Grantham also beat both Campton and Plymouth as the top participant.

Police Department Secretary Judy DiPadova attended training sponsored by NH LEAP (New Hampshire Law Enforcement Administrative Professionals) regarding Right to Know for Governmental Records for Law Enforcement. The speakers were Margaret Byrnes, Esq. and Stephen Buckley, Esq. from NH Municipal Association. Topics of discussion were *Exemptions to Disclosure of Governmental Records, Policies for Body Worn Cameras, Release of Motor Vehicle Records, the Release of Arrest and Prosecution Records, Gun Licenses, Personnel Records, Retention of Police Records and the Standards for Disclosure of Law Enforcement Records.*

The entertainment and fireworks for Grantham's 250th Celebration went off without a hitch. The Department received assistance from New London, Springfield and Sunapee Police Departments.

August 30, 2017 was the first day of school at GVS. There were lots of smiling faces particularly on the parents.

Transfer Station – August Report:

Solid Waste – 8 runs; 88.98 tons
Construction Demolition Debris – 8 runs; 31.91 tons
Aluminum – 1 load; .85 tons; Revenue \$680.00

Approved

Batteries – 1 load; .2175 tons; Revenue \$106.20
Light Iron – 1 load; 4.6518 tons; Revenue \$604.73
Brush – 3 loads; 9.25 tons
Tires – 579 tires; \$1,035.75 that comes out of reclamation fund
Glass – 1 load; 7.31 tons; Expense \$219.30
Fibers – Mixed Loose – (Paper) – 3 loads; 11.91 tons
Revenue: \$ 208.44
Expense: \$1,275.00

Comingle – w/o glass – (Plastic) – 3 loads; 3.96 tons
Revenue: \$ 0.00
Expense: \$247.50

Total tonnage of material taken away: 158.1893 tons
Tickets collected at Transfer Station: \$2,300.00.

Total Revenue from recycling: \$1,599.39
Total Expense from recycling: \$1,741.80
Net Expense from recycling: \$ 142.41

Town Administrator: White will draft a Request for Sealed Bids for the 2006 Ford F-350 for the Board to review at the next meeting.

Chairman Brown asked for an update on how the animal boarding problem was resolved. White reported that Pleasant Lake Veterinary Hospital in Elkins is not able to help us so the town is moving forward with the Upper Valley Humane Society.

The Calendar was updated as follows:

Selectmen's Meeting (Work)	Wednesday, October 4, 2017 – Cancelled
Closed – Columbus Day	Monday, October 9, 2017
Selectmen's Meeting (Regular)	Wednesday, October 11, 2017 at 5:00pm
Selectmen's Meeting (Work)	Wednesday, October 18, 2017 – Cancelled
Selectmen's Meeting (Regular)	Wednesday, October 25, 2017 at 5:00pm
Trick or Treat	Tuesday, October 31, 2017
Selectmen's Meeting (Work)	Wednesday, November 1, 2017 – Cancelled
Special Election	Tuesday, November 7, 2017
Selectmen's Meeting (Regular)	Wednesday, November 8, 2017 at 5:00pm
Closed – Veteran's Day Observed	Friday, November 10, 2017
Selectmen's Budget Work Session	Monday, November 13, 2017 at 9:00am
Selectmen's Meeting (Work)	Wednesday, November 15, 2017 – Cancelled
Selectmen's Meeting (Regular)	Monday, November 20, 2017 at 5:00pm
Close at 12:00 Noon	Wednesday, November 22, 2017
Closed – Thanksgiving Holiday	Thursday, November 23, 2017
Closed – Thanksgiving Holiday	Friday, November 24, 2017
Selectmen's Budget Work Session	Wednesday, December 6, 2017 at 9:00am
Selectmen's Meeting (Regular)	Wednesday, December, 13, 2017 at 5:00pm
Selectmen's Meeting (Work)	Wednesday, December 20, 2017 at 8:00am
Closed – Christmas Holiday	Monday, December 25, 2017

Approved

Closed – Christmas Holiday
Selectmen's Meeting (Regular)
Closed – New Year's Day
Selectmen's Meeting (Work)
Selectmen's Budget Work Session
Selectmen's Meeting (Regular)
Closed – Martin Luther King Day
Selectmen's Meeting (Work)
Selectmen's Meeting (Regular)
Budget Hearing
Selectmen's Meeting (Regular)
Budget Hearing – if needed
Selectmen's Meeting (Regular)
Town Meeting

Tuesday, December 26, 2017
Wednesday, December 27, 2017 – **Cancelled**
Monday, January 1, 2018
Wednesday, January 3, 2018 – **Cancelled**
Wednesday, January 10, 2018 (1/2 day)
Wednesday, January 10, 2018 at 5:00pm
Monday, January 15, 2018
Wednesday, January 17, 2018 at 8:00am
Wednesday, January 24, 2018 at 5:00pm
Wednesday, February 7, 2018 at 5:00pm
Wednesday, February 14, 2018 at 5:00pm
Wednesday, February 21, 2018 at 5:00pm
Wednesday, February 28, 2018 at 5:00pm
Tuesday, March 13, 2018

ADJOURNMENT

There being no further business, Selectman Kimball moved to adjourn, seconded by Selectman Jones; *by unanimous vote, the Board adjourned at 6:07pm.*

The next Selectmen's Meeting will be held on **Wednesday, October 11, 2017** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant