

Approved

Town of Grantham Board of Selectmen Meeting Minutes February 28, 2018

The meeting of the Board of Selectmen was called to order at 5:00PM on Wednesday, February 28, 2018 by Selectman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Warren Kimball; Selectman Constance Jones; Selectman Andy Gelston; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief John Parsons; Fire Chief Jay Fountain; Lori Avery; EMD/Deputy Fire Chief Dave Beckley; C. Peter James; Peter H. Garland; and others

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

APPROVAL OF MINUTES

A motion was made by Selectman Gelston to approve the regular meeting minutes of February 15, 2018 as written; seconded by Selectman Jones. **Unanimously approved.**

Selectman Kimball asked if there were any changes or corrections needed for the Budget Hearing minutes. Town Administrator White stated that one correction was needed on page 3 at the beginning of the first full paragraph, to capitalize the letter "I" in the last name Liepold. A motion was made by Selectman Kimball to approve the Budget Hearing minutes of February 15, 2018 as amended; seconded by Selectman Jones. **Unanimously approved.**

CONSENT CALENDAR

1. Payroll Manifests #528
2. Accounts Payable Manifests #580
3. Building Permits:
 - a. M/L 236-049-000; 188 Stocker Pond Road – Radon Reduction System
 - b. M/L 215-060-034; 34 Island View – Kitchen Remodel
 - c. M/L 235-030-001; 1126 Springfield Road – Cell Antennas Replacement
4. Correspondence:
 - a. Kristina Burgard: A letter was received from Kristina Burgard stating that she will not continue to be a member of the Grantham Energy Committee once her current appointment expires. She stated that it has been an honor and pleasure to serve on the GEC during its first three years as a Town committee and she will continue to support GEC's mission and, if needed, will be available *ad hoc* to provide a helping hand if her schedule permits.

Approved

- b. David Beckley: A letter was received from Emergency Management Director and Deputy Fire Chief, David Beckley, stating that the North Country Musers, Blue Mountain Snowdusters ORC, Elizabeth Strobridge and a hoard of volunteers brought an exceptional event to the residents of Grantham. He said the Sled Dog Race was entertaining, well organized and well attended. He reported aspects of safety to protect the spectators, the mushers and the dogs were in place at the start-finish area at the recreation field and along the trails. He expressed his appreciation of the town's support of the event including use of the recreation fields and the Highway Department's clearing of the parking area. He hopes the town continues to support this and enclosed pictures from Deb Baker showing the enthusiasm of the dogs and mushers and enjoyment of the crowd.
- c. Sheridan Brown: A letter was received from Sheridan Brown requesting three things from the Selectmen regarding the Gray Ledges Demolition Permit and Planning Board Appeals Period: 1) Please remind Planning Board members that any one of them may request a vote on the disqualification of a member suggesting it would be prudent for the Planning Board to poll its members to see if any of them have a personal interest in the Association's demolition proposal as: a) a resident or property owner in Gray Ledges; or b) a representative of any resident or property owner in Gray Ledges, or any party that might benefit from the availability of scarce historic materials for other restoration projects if the cottage is demolished; 2) Via the Selectman representative to the Planning Board, please request that its decision (if granting the waiver of condition) stipulate that no demolition work may occur for thirty (30) days from the date of the decision; and 3) Please withhold the Board of Selectmen's issuance of a demolition permit for at least thirty (30) days following the Planning Board's decision.
- d. New Hampshire DOT: A letter was received from the New Hampshire Department of Transportation informing that they have tentatively programmed the state road(s) in Grantham for paving during the coming season as shown on an enclosed map as Old NH 10/Grantham Ln, 4.9 miles, north of NB Exit 13 off Ramp northerly to Grantham Lane (NB Exit 14 on ramp).

A motion for adoption of the Consent Calendar was made by Selectman Jones; seconded by Selectman Gelston. **Unanimously approved.**

CITIZEN COMMENTS

Resident C. Peter James asked if the painting of Town Hall and repairs at the Fire Station will be done this year. Town Administrator White stated they will be done this year.

OLD BUSINESS

Comcast Cable Agreement: No new information

Approved

NEW BUSINESS

Police Department – January Report: Cold temps and snowstorms started the New Year off with a bang.

Officers Schwartz and Cameron attended Crime Scene for the First Responder training at NHPSTC on January 30, 2018.

Officer Gamble completed the two day Advanced Roadside Impaired Driving Enforcement Training of the IACP Drug Evaluation and Classification Program that was held in Hanover on January 31, 2018.

Transfer Station – January Report:

Solid Waste – 10 runs; 88.6 tons

Construction Demolition Debris – 3 runs; 15.43 tons

Glass – 1 load; 7.31 tons; Expense: \$219.30

Cardboard – 1 load; 21.78 tons; Revenue: \$2,450.48

Fibers – Mixed Loose – (Paper) – 3 loads; 11.91 tons

Revenue: \$ 0.00

Expense: \$1,542.99

Comingle – w/o glass – (Plastic) - 3 loads; 3.96 tons

Revenue: \$ 0.00

Expense: \$274.50

Total tonnage of material taken away: 148.99 tons

Tickets collected at Transfer Station: \$1,005.00

Total Revenue from recycling: \$2,450.48

Total Expenses from recycling: \$2,036.79

Net Expenses from recycling: \$ 413.69

Town Administrator: Much of January was spent finalizing the 2018 proposed budget.

On January 2, President Trump declared a major disaster for the State of NH due to the severe storms and flooding that occurred on October 27 to November 1, 2017 in Belknap, Carroll, Coos, Grafton and Sullivan Counties and on January 16, White attended an applicant briefing relative to that disaster declaration (DR 4355) to learn about the application procedures, administrative requirements, funding, and program eligibility. The next step is for the Exploratory Call with FEMA and HSEM. FEMA is in the process of assigning staff to the applicants, so Grantham is waiting for that before they set up the exploratory calls. Due to the size of the disaster in NH, and also in ME and VT this process is taking a bit longer than usual.

The office processed: 8 Building Permit applications, 2 Planning Board applications, 2 Veteran Tax Credit Applications, 1 Intent to Cut Timber and 12 property transfers. Two abatement applications were received and forwarded to the Assessor.

Approved

White received an email from Peter Burling and a letter from the New Hampshire Division of Historical Resources regarding the proposed demolition of the Gray Ledges brick house. White forwarded both pieces of correspondence to the Planning Board.

The 2018 Town Meeting Warrant was discussed in preparation for Town Meeting.

Selectman Kimball thanked Dave Beckley for his letter with enclosed pictures praising the Sled Dog Race and all involved. He said it was a great event. Selectman Jones and Selectman Gelston agreed. White said she would like to post the pictures on the Town website.

Upcoming meetings:

Board/Committee	Date	Time	Place
Selectmen's Meeting (Regular)	Wednesday, February 28, 2018	5PM	JW Conference Room
Planning Board Meeting	Thursday, March 01, 2018	7PM	JW Conference Room
Energy Committee Meeting	Monday, March 05, 2018	5PM	JW Conference Room
Conservation Commission Meeting	Wednesday, March 07, 2018	7PM	JW Conference Room
TOWN MEETING	Tuesday, March 13, 2018	10AM	Lower Level
Trustees of the Trust Funds	Tuesday, March 13, 2018	1PM	JW Conference Room
Selectmen's Meeting (Regular)	Wednesday, March 14, 2018	5PM	JW Conference Room
Library Trustees Meeting	Monday, March 19, 2018	5:15PM	Dunbar Free Library
Zoning Board Meeting	Thursday, March 22, 2018	7PM	JW Conference Room
Selectmen's Meeting (Regular)	Wednesday, March 28, 2018	5PM	JW Conference Room
Energy Committee Meeting	Monday, April 02, 2018	5PM	JW Conference Room
Conservation Commission Meeting	Monday, April 02, 2018	7PM	JW Conference Room
Planning Board Meeting	Thursday, April 05, 2018	7PM	JW Conference Room
Selectmen's Meeting (Regular)	Wednesday, April 11, 2018	5PM	JW Conference Room
Library Trustees Meeting	Monday, April 16, 2018	5:15PM	Dunbar Free Library
Selectmen's Meeting (Regular)	Wednesday, April 25, 2018	5PM	JW Conference Room
Zoning Board Meeting	Thursday, April 26, 2018	7PM	JW Conference Room

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Kimball and seconded by Selectman Jones to enter into a Non-Public session at 5:15pm. Present were: Selectman Warren Kimball; Selectman Constance Jones; Selectman Andy Gelston; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Fire Chief Jay Fountain

Roll Call vote to enter non-public session:

Selectman Warren Kimball;	Yes
Selectman Constance Jones;	Yes
Selectman Andy Gelston	Yes

Approved

A motion to leave Non-Public session and return to Public Session at 5:53pm was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Selectman Gelston to enter into a Non-Public session at 5:53pm. Present were: Selectman Warren Kimball; Selectman Constance Jones; Selectman Andy Gelston; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Selectman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Andy Gelston	Yes

A motion to leave Non-Public session and return to Public Session at 5:54pm was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Kimball; seconded by Selectman Gelston. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Gelston and seconded by Selectman Jones to enter into a Non-Public session at 5:57pm. Present were: Selectman Warren Kimball; Selectman Constance Jones; Selectman Andy Gelston; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Selectman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Andy Gelston	Yes

A motion to leave Non-Public session and return to Public Session at 6:03pm was made by Selectman Gelston; seconded by Selectman Jones. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Gelston and seconded by Selectman Jones to enter into a Non-Public session at 6:05pm. Present were: Selectman Warren Kimball; Selectman Constance Jones; Selectman Andy Gelston; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Selectman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Andy Gelston	Yes

A motion to leave Non-Public session and return to Public Session at 6:14pm was made by Selectman Jones; seconded by Selectman Gelston. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Gelston. **Unanimously approved.**

Approved

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Gelston and seconded by Selectman Jones to enter into a Non-Public session at 6:18pm. Present were: Selectman Warren Kimball; Selectman Constance Jones; Selectman Andy Gelston; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Joseph Gallagher; Melissa Gallagher and children

Roll Call vote to enter non-public session:	Selectman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Andy Gelston	Yes

A motion to leave Non-Public session and return to Public Session at 6:29pm was made by Selectman Gelston; seconded by Selectman Jones. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Kimball. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-e, a motion was made by Selectman Gelston and seconded by Selectman Kimball to enter into a Non-Public session at 6:33pm. Present were: Selectman Warren Kimball; Selectman Constance Jones; Selectman Andy Gelston; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Selectman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Andy Gelston	Yes

A motion to leave Non-Public session and return to Public Session at 6:48pm was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Kimball; seconded by Selectman Jones. **Unanimously approved.**

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Gelston; by majority vote, the Board adjourned at 6:49pm.

The next Selectmen's Meeting will be held on **Wednesday, March 14, 2018** at 5:00PM in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH. .

Respectfully submitted,



Ann Jasper
Administrative Assistant