

Approved

Town of Grantham Board of Selectmen Meeting Minutes March 14, 2018

The meeting of the Board of Selectmen was called to order at 5:00PM on Wednesday, March 14, 2018 by Selectman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Shawn Hayward

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

ORGANIZATIONAL MEETING

Selectman Jones nominated Selectman Kimball to be Chairman of the Board of Selectmen. Selectman Garland nominated Selectman Jones to be Vice Chairman of the Board of Selectmen. By unanimous vote, Selectman Kimball will be Chairman of the Board of Selectmen and Selectman Jones will be Vice Chairman of the Board of Selectmen.

The Board confirmed the following designations of Selectmen ex-officio board and committee members:

Selectman Constance Jones:	Zoning Board of Adjustment
Selectman Warren Kimball:	Planning Board
Chairman Peter Garland:	Conservation Commission

The Rules of Procedure will be reviewed by the Board and any proposed changes will be made at a future meeting to give newly elected Selectman Peter Garland adequate time to review them.

The upcoming meeting schedule was discussed and the regular Selectmen meetings will continue to be held on the second and fourth Wednesday of every month at 5:00pm unless a change is necessitated. If a business meeting is scheduled between regular meetings, the time will be determined at the time of scheduling the meeting.

APPROVAL OF MINUTES

A motion was made by Selectman Jones to approve the regular and non-public meeting minutes of February 28, 2018 as written; seconded by Selectman Kimball. Selectman Peter Garland abstained. **Approved by majority vote.**

Approved

CONSENT CALENDAR

1. Payroll Manifests #529
2. Accounts Payable Manifests #581
3. Appointments to the Energy Committee:
 - a. Susan N. Goodwin
 - b. Jeannine Chenevert
 - c. Donald A. Fitzpatrick
 - d. Michael Salo
 - e. Peggy Martineau
4. Motor Vehicle Refund Requests (due to overpayment):
 - a. Robert Hughes - \$2.00
 - b. Dorothy Martin - \$480.00
5. Building Permits:
 - a. M/L 226-020-000; 151 Route 10 North - Remodel
6. Correspondence:
 - a. Village District of Eastman: A letter was received from the Village District of Eastman respectfully requesting the presence of the Grantham Supervisors of the Checklist at the Annual Meeting of the Village District on Thursday, April 5, at the South Cove Activity Center.

A motion for adoption of the Consent Calendar was made by Selectman Garland; seconded by Selectman Kimball. ***Unanimously approved.***

OLD BUSINESS

Comcast Cable Agreement: A letter was received from Melissa Pierce of Comcast outlining the key provisions included in their draft renewal cable television franchise. Town Administrator White reached out to her to let her know that there have been some changes to the Board of Selectmen and that she would be in touch with her as soon as she could after town meeting.

NEW BUSINESS

Fire Department – February Report: Grantham Fire and EMS were called to 21 emergency incidents in the month of February. There were 6 calls for Fire/Rescue and 19 EMS calls of which Grantham EMS responded to 3.

Fire Department Responses for February:

- 1 – Medical Assist, requested to assist carry-out for fallen skier on Eastman trails.
- 3 – Motor Vehicle Accident
- 1 – Alarm Activation, accidental
- 1 – Electrical Odor Investigation

Equipment: No reportable issues.

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Three training sessions were completed:

- 02/06/2018: Building Familiarization with Springfield Fire Department. Wonderwell Mountain Refuge. Familiarization with the building layout, hazards, alarm and sprinkler systems
- 02/20/2018: Hose line, advancing a 1¾ charged firehose course training and practice.
- 02/27/2018: NH Fire Marshall's Office, Adam Fanjoy provided a presentation on initial arson recognition and investigation, as well as information on the NH FMO.

Lebanon Ambulance – February Report: (18) calls for service; thirteen (13) were transported.

Town Administrator: The New Hampshire Municipal Association (NHMA) will be holding a “2018 Local Officials Workshop” at Grantham Town hall on April 9, 2018 from 9:00am -4:00pm. The Selectmen will attend.

White congratulated and welcomed newly elected Selectman Peter Garland and said she looks forward to working with him.

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Garland and seconded by Selectman Jones to enter into a Non-Public session at 5:20pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 5:23pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 5:23pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 5:38pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 5:38pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

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Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 5:42pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-e, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 5:42pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 5:45pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Garland; by majority vote, the Board adjourned at 6:00pm.

The next Selectmen's Meeting will be held on **Wednesday, March 28, 2018** at 5:00PM in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH. .

Respectfully submitted,



Ann Jasper
Administrative Assistant