

Approved

Town of Grantham Board of Selectmen Meeting Minutes March 28, 2018

The meeting of the Board of Selectmen was called to order at 5:00PM on Wednesday, March 28, 2018 by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Warren Kimball; Selectman Peter Garland; Town Administrator Melissa White; and Administrative Assistant Ann Jasper;

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

APPROVAL OF MINUTES

A motion was made by Selectman Garland to approve the regular and non-public meeting minutes of March 14, 2018 as written; seconded by Chairman Kimball. **Approved by majority vote.**

CONSENT CALENDAR

1. Payroll Manifests #530
2. Accounts Payable Manifests #582
3. GIS Services Maintenance Agreement
4. Alternate Library Trustee Appointment: Carl (Tod) Lloyd
5. Planning Board Appointment: Carl Hanson
6. Yield Tax Warrant: M/L 243-012-000 - \$19.98
7. Elderly and Disabled Tax Deferral Application
 - a. M/L 212-066-000; 37 High Pond Road
8. Application for Veteran's Tax Credit
 - a. M/L 225-302-000; 27 Eagle Drive – Rutkovsky, James
 - b. M/L 222-231-000; 45 Deer Run – Beaulieu, Michael
9. Building Permits:
 - a. M/L 236-015-000; 109 Lumber Lane – Replace Stove (Propane)
 - b. M/L 236-049-000; 188 Stocker Pond Road – Basement Remodel
 - c. M/L 215-060-037; 37 Terrace View – Kitchen Remodel; Upgrade Electrical

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10. Correspondence:

Risa and Jonathan Selig: A letter was received from Risa and Jonathan Selig, owners of 30 Bright Slope Way, regarding the abutting property at 32 Bright Slope Way. The Selig's are interested in purchasing that property for the purpose of annexing it to their existing property

Selectman Garland asked if the Selig's in item number 10 get first choice if the subject property is sold by tax deed. White said no and further explained that there is a three year period after a property is taken by tax deed in which the previous owner has a right to buy back the property. She added that she would like to have a sale of tax deeded property in the near future.

A motion to remove item number 7 from the Consent Calendar for discussion was made by Selectman Garland; seconded by Chairman Kimball. **Approved by majority vote.**

White informed that the mortgage company will not sign off on the application in number 7 which is a requirement.

A motion to deny item number 7 from the Consent Calendar was made by Selectman Garland; seconded by Chairman Kimball. **Approved by majority vote.**

A motion for adoption of the Consent Calendar after removal of item number 7 was made by Selectman Garland; seconded by Chairman Kimball. **Approved by majority vote.**

OLD BUSINESS

Comcast Cable Agreement:

Board of Selectmen Rules of Procedure: White said she will mark up some changes to be reviewed at the next Board of Selectmen meeting.

NEW BUSINESS

Police Department – February Report: A letter of appreciation was received regarding Officers Gamble and Cameron. Chief Parsons stated that the department is proud of these officers.

February was a busy month for officers attending classes:

Officer Cameron attended training at NHPSTC for Telephone Records in Criminal Investigations. He also successfully completed the intoxilyzer recertification.

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Chief Parsons and Sergeant Cunningham attended training for AWR Crisis Management for School Based Incident as well as Rural Domestic Preparedness Consortium sponsored by FEMA.

Chief Parsons, Officer Gamble and Officer Cameron completed their EMR practical exams. They anticipate taking the final written exam in early April.

Officer Schwartz attended Telephone Records in Criminal Investigations at the NHPSTC on February 5, 2018.

Trustees of the Trust Funds – February Report: The Trustees of the Trust Funds February Report was reviewed.

Town Administrator: Much of February was spent finalizing the annual report. White started work on the painting RFP and hopes to have that finalized in March.

Eryn Bagley was welcomed as clerk of the Grantham Planning Board and Conservation Commission.

White is still waiting for the exploratory call from FEMA and HSEM regarding the severe wind/rain event on October 27 to November 1, 2017 (DR 4355). Due to the size of the disaster the process is taking longer than usual. She will keep the Board updated.

White thanked Facilities Maintenance Manager, Greg Stender, for taking the food donations to the Newport Food Pantry. The delivery yielded three large carts of food.

The office also processed: 6 Building Permit Applications, 1 Planning Board Application, 2 Veteran Tax Credit Applications, and 4 property transfers. Two Abatement Applications were also received and have been forwarded to the Assessor.

Holidays/Town Office Closures:

- Easter: Sunday, April 1st (Transfer Station only)
- Memorial Day: Monday, May 28th
- July 4th: Wednesday, July 4th
- Labor Day: Monday, September 3rd
- Columbus Day: Monday, October 8th
- Veteran's Day (Observed): Monday, November 12th
- Thanksgiving Break: Close at noon, Wednesday, 11/21 through 11/23
- Christmas Break: Monday, 12/24 through 12/25

White received an email from a resident remarking that Town Moderator Lorie McClory did a very good job moderating Town Meeting. Chairman Kimball, Selectman Garland and White agreed and stressed that it was a job well done.

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Upcoming meetings:

Board/Committee	Date	Time	Place
Town Meeting	Tuesday, March 27, 2018	5PM	Lower Level
Selectmen's Meeting (Regular)	Wednesday, March 28, 2018	5PM	JW Conference Room
Energy Committee Meeting	Monday, April 02, 2018	5PM	JW Conference Room
Conservation Commission Meeting	Monday, April 02, 2018	7PM	JW Conference Room
Planning Board Meeting	Thursday, April 05, 2018	7PM	JW Conference Room
Selectmen's Meeting (Regular)	Wednesday, April 11, 2018	5PM	JW Conference Room
Library Trustees Meeting	Monday, April 16, 2018	5:15PM	Dunbar Free Library
Selectmen's Meeting (Regular)	Wednesday, April 25, 2018	5PM	JW Conference Room
Zoning Board Meeting	Thursday, April 26, 2018	7PM	JW Conference Room
Planning Board Meeting	Thursday, May 03, 2018	7PM	JW Conference Room
Energy Committee Meeting	Monday, May 07, 2018	5PM	JW Conference Room
Conservation Commission Meeting	Monday, May 07, 2018	7PM	JW Conference Room
Trustees of the Trust Funds Meeting	Tuesday, May 08, 2018	1PM	JW Conference Room
Selectmen's Meeting (Regular)	Wednesday, May 09, 2018	5PM	JW Conference Room
Library Trustees Meeting	Monday, May 21, 2018	5:15PM	Dunbar Free Library
Selectmen's Meeting (Regular)	Wednesday, May 23, 2018	5PM	JW Conference Room
Zoning Board Meeting	Thursday, May 24, 2018	7PM	JW Conference Room

White added that the Public Hearing regarding the NH Department of Transportation discontinuation of a portion Dartmouth College Road, also known as Old Route 10, for Class II highway purposes will be held on April 19, 2018 at 5:00 PM.

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Garland and seconded by Chairman Kimball to enter into a Non-Public session at 5:16pm. Present were: Chairman Warren Kimball; Selectman Peter Garland; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:

Chairman Warren Kimball;	Yes
Selectman Constance Jones;	Absent
Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 5:33pm was made by Selectman Garland; seconded by Chairman Kimball. **Approved by majority vote.**

Approved

ADJOURNMENT

There being no further business, Selectman Garland moved to adjourn, seconded by Chairman Kimball; by majority vote, the Board adjourned at 5:34pm.

The next Selectmen's Meeting will be held on **Wednesday, April 11, 2018** at 5:00PM in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH. .

Respectfully submitted,



Ann Jasper
Administrative Assistant