

Approved

Town of Grantham Board of Selectmen Meeting Minutes July 25, 2018

The meeting of the Board of Selectmen was called to order at 5:02pm on Wednesday, July 25, 2018 by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; Fire Chief Justin Hastings; Jeanne West; and Sheridan Brown

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

APPROVAL OF MINUTES

Chairman Kimball asked if there were any changes to the meeting minutes of July 18, 2018. Selectman Garland said "AM" should be changed to "PM" after "5:00" in the last paragraph where the next regular meeting is referenced. A motion was made by Selectman Jones to approve the regular meeting minutes of July 18, 2018 as amended and the non-public meeting minutes of July 18, 2018 as written; seconded by Selectman Garland; **Unanimously approved.**

CONSENT CALENDAR

1. Payroll Manifest #538
2. Accounts Payable Manifest #594 & 595
3. 2018 Warrant for unlicensed dogs
4. Casella Waste Management Inc. Disposal Services Agreement
5. Vacation carry-over requests: Jeffrey Hastings & Melissa White
6. Petty cash funding – Town Clerk/Tax Collector's Office
7. Shoreline Protection Cutting Plans
 - a. 23 Shore Road; M/L 213-086
 - b. 9 Turnbuckle; M/L 222-190
8. Building Permits:
 - a. 33 Granite Way; M/L 215-117 – replace and expand deck
 - b. 178 Meadow Brook Road; M/L 227-012 – generator
 - c. 1237 Route 114; M/L 235-025 – new home
9. Correspondence:
 - a. Primex: A copy of a letter to Eversource was received from Primex in reference to a claim made by Eversource that the Town was responsible for

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- damage to one of its light poles. The letter informs Eversource that the claim is denied.
- b. Laura St. John: A letter was received from Laura St. John expressing disappointment with the quietness of the Old Home Day parade as there were no sirens or music.
 - c. Martha Norris: A letter was received from Office Assistant Martha Norris informing of her upcoming retirement on August 31, 2018. Norris said it has been a pleasure working in the Selectmen's office and she will truly miss all of the wonderful co-workers and the folks of Grantham and carry with her fond memories of everyone with whom she came into contact.

A motion to approve the Consent Calendar was made by Selectman Garland; seconded by Selectman Jones. **Unanimously approved.**

OLD BUSINESS

Comcast Cable Agreement: Chairman Kimball asked if a date has been set with Comcast for the Public Hearing. Town Administrator White said the Public Hearing is scheduled on September 12, 2018 at 5:00PM.

Stocker Brook Realty, LLC, et al v. Town of Grantham: No new information.

NEW BUSINESS

Police Department – June Report: Police Chief Parsons completed Taser CEW Instructor Recertification on June 1, 2018. He attended Police Liability Update and Resiliency training at the NH Chiefs' of Police Trade Show on June 7, 2018 and the D.A.R.E. Training Conference on June 28 & 29, 2018. This is the annual certification so that the Department may continue to provide this program to the Grantham Village School 5th Graders.

Sergeant Cunningham attended a two day training at PSTC for Officer as the Prosecutor on June 5, 2018 and he completed Firearms Instructor Recertification on June 7, 2018.

Sr. Patrolman Gamble attended a three day training at PSTC for Major Crimes Investigation from June 6 – 8, 2018.

Grantham Village School held their annual Civil War Encampment Day on June 8, 2018. The Department provided presence throughout the day.

A letter was received to thank the officer who responded to a medical emergency for a family member. The letter expressed much appreciation.

Town Administrator: Notice was received from the New Hampshire Municipal Bond Bank about the projects that have been funded with the tax exempt status. The letter serves as a reminder to inform them if there is a change in use for any of the projects.

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An update was received from Don Nichols, the Town's Representative on the Upper Valley Lake Sunapee Regional Planning Commission Transportation Advisory Committee. Nichols provided a copy of the May Meeting Minutes. There were some links in the minutes but nothing that impacts Grantham directly.

The KMS Actuarial Service Agreement was received to be compliant with GASB regulations.

A motion to accept the KMS Actuarial Service Agreement was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

White met with Town Engineer Peter Blakeman on July 20, 2018 at 275 Route 10 South.

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 5:14pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; and Town Administrator Melissa White.

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 5:25pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-d, a motion was made by Selectman Garland and seconded by Selectman Jones to enter into a Non-Public session at 5:26pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; and Town Administrator Melissa White.

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 5:45pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 5:46pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; and Town Administrator Melissa White.

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

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A motion to leave Non-Public session and return to Public Session at 5:58pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 6:03pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; and Town Administrator Melissa White.

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 6:50pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-e, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 6:50pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; and Town Administrator Melissa White.

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 7:09pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Garland and seconded by Selectman Jones to enter into a Non-Public session at 7:10pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; and Town Administrator Melissa White.

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 7:34pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

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A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Garland; by unanimous vote, the Board adjourned at 7:35pm.

The next Selectmen's Meeting will be held on **Wednesday, August 8, 2018** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant