

Approved

Town of Grantham Board of Selectmen Meeting Minutes August 8, 2018

The meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, August 8, 2018 by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Administrative Assistant Ann Jasper; Fire Chief Justin Hastings; Sheridan Brown; Police Chief John Parsons; Stephen Nowlan; Brandon Riendeau; Darren Fagan; Gerard Desmarais; and others

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Kimball.

APPROVAL OF MINUTES

A motion was made by Selectman Jones to approve the regular and non-public meeting minutes of July 25, 2018 as written; seconded by Selectman Garland. **Unanimously approved.**

CONSENT CALENDAR

1. Payroll Manifest #539
2. Accounts Payable Manifest #598, 599, 600, 638, 640, 641
3. Upper Valley Lake Sunapee Regional Planning Commission Road Surface Management Agreement
4. 2018 Abatement: Stoney Brook Road; M/L 243-011-000
5. General Fund Reimbursement to Reclamation Fund - \$3,075.75
6. General Fund Reimbursement to Conservation Fund - \$6,191.00
7. Town Forest Maintenance Fund Reimbursement to General Fund - \$9,558.49
8. Building Permits:
 - a. 11 Forest Road; M/L 212-097-000 - generator
 - b. 1068 Route 10 North; M/L 216-047-000 – demolition of home
 - c. 46 Burpee Hill Road; M/L 216-045-000 – ground-mounted solar
 - d. 41 Troon Drive; M/L 225-177-000 – garage
9. Correspondence:
 - a. Sullivan County Nutrition Services: A letter was received from Sullivan County Nutrition Services thanking the Board of Selectmen for their financial support of \$200.00.
 - b.
 - c. NH Department of Transportation: Notice was received from the NH Department of Transportation that construction of Project/Grantham-Enfield X-A004(524) 40944 was substantially complete on June 30, 2018, and completed and accepted on July 5, 2018.

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- d. Upper Valley Lake Sunapee Regional Planning Commission: The August 1, 2018 E-Bulletin was received from the Upper Valley Lake Sunapee Regional Planning Commission.

A motion to approve the Consent Calendar was made by Selectman Garland; seconded by Selectman Jones. **Unanimously approved.**

CITIZEN COMMENTS

Residents Brandon Riendeau; Stephen Nowlan; Darren Fagan; Kathleen Rusnak; and Girard Desmarais, all of whom live in Woodland Heights, were present to ask the Selectmen to consider expanding Comcast service to Route 114 and Woodland Heights as they are currently excluded from the Comcast Franchise Agreement and the internet service that they have through the phone company is not adequate.

Girard Desmarais informed that he is a new resident of Grantham and that he reached out to Comcast to ask what the construction cost would be to get the cable lines to Woodland Heights. He stated that he received an email from Melissa Peirce, who is on the other side of negotiations with the Town, and that she suggested he contact the Selectmen to ask them to include the extension of Route 114 and Woodland Heights as part of the new agreement as the contract is still in negotiations and not finalized. There was discussion regarding cost and how many homes per mile qualify for an extension.

Selectman Jones asked Desmarais if he would forward the email from Melissa Peirce to them. Desmarais said he would do that. Selectman Jones pointed out that there are many areas in Grantham that currently do not have access to Comcast and whose residents would like Comcast service. She said they will look into it and strongly suggested that they attend the Public Hearing with Comcast scheduled on September 12, 2018.

APPOINTMENTS TO MEET WITH THE BOARD

Sheridan Brown: Sheridan Brown showed the Board a lock box from the Fish Lead Free Program in which people can dispose of their toxic lead tackle. He asked if they would authorize and direct the attendants at the Transfer Station to install the box in a prominent location possibly near other recycling. Brown said that either he or someone else working with the Preservation Committee will empty it out periodically and take care of the disposal with a company that will take all of the lead. He said their goal is to have one in every town eventually. Chairman Kimball suggested that it be advertised on the Town's website and in the Grantham News.

A motion to allow the lock box for lead tackle to be placed at the Transfer Station was made by Selectman Garland; seconded by Selectman Jones. **Unanimously approved.**

Brown informed that they also have a Tackle Buyback Program going where they are giving people \$10.00 vouchers at a few different tackle shops if they trade in an ounce or more of the kind of lead tackle that is now banned.

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OLD BUSINESS

Comcast Cable Agreement: No new information.

Stocker Brook Realty, LLC, et al v. Town of Grantham: No new information.

NEW BUSINESS

Consideration of Superior Court Petition for Special Town Meeting seeking appropriation for Land Acquisition: Sheridan Brown suggested postponing the vote on this until the next Board of Selectmen's meeting. Brown requested a non-public session.

Fire Department – June Report: Grantham Fire and EMS were called to 16 emergency incidents in the month of June. There were 4 calls for Fire/Rescue and 12 EMS calls – of which Grantham EMS responded to 3.

Fire Department Responses for June:

413	Oil or other combustible liquid spill	1
463	Vehicle accident, general cleanup	2
736	CO detector activation due to malfunction	1

Three training sessions were completed:

06/12/2018	Protocol/SOP review
06/19/2018	SCBA obstacle course Mutual Aid training with Springfield Fire Department
06/26/2018	Pump Training

Fire Chief Hastings reports that the Department has taken a back to basics training path for the next few months. They are fine tuning everyone's abilities and spent the first training of the month evaluating all members and establishing what needs there are for training and put an escalating training schedule together. His goal is to bring the overall training abilities and comfort levels up over the next few months. They spent a night with the Springfield Fire Department working on SCBA Search and Rescue through a maze and Incident Command training. They ended the month with Basic Pump Operations and Maintenance.

Transfer Station – June Report:

Solid waste – 9 runs; 97.61 tons
Construction Demolition Debris – 9 runs; 40.89 tons
Glass – 1 load; 7.31 tons; Expense: \$219.30
Light Iron – 2 loads; 9.2678 tons; Revenue: \$1529.19
Fiber – Mixed Loose (Paper) – 2 loads; 7.94 tons
Revenue: \$ 0.00
Expense: \$1,366.86

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Comingle – w/o glass (Plastic) – 2 loads; 2.64 tons
Revenue: \$ 0.00
Expense: \$248.16

Total tonnage of material taken away: 165.6578
Tickets collected at Transfer Station: \$2,560.00

Total Revenue from recycling: \$1,529.19
Total Expenses from recycling: \$1,834.32
Net Expense from recycling: \$ 305.13

Trustees of the Trust Funds – Report as of July 31, 2018: The Trustees of the Trust Funds Report as of July 31, 2018 was reviewed.

Town Administrator: Building Maintenance Manager Greg Stender has been busy this summer. Along with his regular cleaning duties, in June, he had the Archives boiler replaced, took two large shopping carts of food to the Newport Food Pantry on June 27, and scheduled the replacement of the small carpets in the entrances to Town Hall (which were installed on August 4). In July, he seal-coated and installed the cabinets for the Supervisors of the Checklist. This is a great improvement to their work area.

Vermont Painting Company has started the painting project for Town hall and the Highway Garage. The Highway Garage will be painted first. Greg will be overseeing the project and ensuring it is completed according to the specifications of the contract.

Receptionist Jeanne West will join our team on August 13, 2018.

The 2018 Final Legislative Bulletin was received from NHMA.

Looking ahead:

- August 20 – 24, 2018: Audit

Holidays/Town Office Closures:

- Labor Day: Monday, September 3, 2018
- Columbus Day: Monday October 8, 2018
- Veteran's Day (Observed): Monday, November 12, 2018
- Thanksgiving Break: Close at noon, Wednesday, November 21 – 23, 2018
- Christmas Break: Monday, December 24 – 25, 2018

Police Chief John Parsons announced that on Thursday, August 16, 2018 from 6:00AM – 10:00am, he will be on the roof of Dunkin Donuts (Cop on Top) to support New Hampshire Special Olympics.

Approved

In accordance with RSA 91-A:3 section II-d, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 5:33pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; and Administrative Assistant Ann Jasper.

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 6:00pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-d, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 6:01pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; and Administrative Assistant Ann Jasper.

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 6:10pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Garland; by unanimous vote, the Board adjourned at 6:10pm.

The next Selectmen's Meeting will be held on **Wednesday, August 22, 2018** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant