

Approved

Town of Grantham Board of Selectmen Meeting Minutes February 13, 2019

The meeting of the Board of Selectmen was called to order at 5:02 pm on Wednesday, February 13, 2019, by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Pavel Zagadailov

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

APPROVAL OF MINUTES

A motion was made by Selectman Jones to approve the budget work session minutes of January 16, 2019; seconded by Chairman Kimball. **Approved by majority vote.**

A motion was made by Selectman Jones to approve the regular and non-public meeting minutes of January 23, 2019; seconded by Chairman Kimball. **Approved by majority vote.**

A motion was made by Selectman Jones to approve the budget work session minutes of January 31, 2019; seconded by Chairman Kimball. **Approved by majority vote.**

CONSENT CALENDAR

1. Payroll Manifest #553
2. Accounts Payable Manifest #619/660
3. Appointments to Conservation Commission:
 - a. Dennis Ryan, Member
 - b. Craig McArt, Alternate
4. 2019 Street Numbering Agreement
5. 2019 Tax Map Maintenance Agreement
6. 2018 Property Tax Refund Request - \$1,745.24 (due to overpayment)
7. 2019 Motor Vehicle Registration Request - \$3.00
8. Building Permits:
 - a. M/L 225-224-000; 4 Pinehurst Drive – Generator
9. Shoreline Protection Cutting Plans:
 - a. M/L 213-015-000; 3 Auburn Brae
 - b. M/L 222-150, 151, 154-158, 000; Eastman, Road Round the Lake
10. Correspondence:
 - a. Thomas Shemanske: A letter was received from Thomas Shemanske expressing how delighted he was at how well the roads in Grantham are plowed and sanded. He said this is his second winter in Grantham and gaveudos to the Highway Department. He also raised some questions about

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culvert maintenance in town and mechanisms which would help leave them functional during the winter months. He went into detail about the culverts on Stocker Pond Road and the problems that arise when they get backed up with debris. He said the town responds as quickly as they can when flooding occurs but felt a proactive solution would be better. He asked if there is anything the town can do to ameliorate the situation.

- b. New Hampshire Community Rights Network: A letter was received from the New Hampshire Community Rights Network informing that they are proposing an amendment to the NH Constitution, CACRB. Details can be found at their website: www.nhcommunityrights.org
- c. UVLSRPC E-Bulletin February 2019: The UVLSRPC February 2019 E-Bulletin was received.
- d. Dig Safe System, Inc.: Notice was received from Dig Safe System, Inc. about upcoming safety and training seminars.
- e. NH Department of Environmental Services: A letter was received from the NH Department of Environmental Services which included brochures to distribute with the community to remind private well users that it is important to test their well water.
- f. Northeast Resource Recovery Association : A letter was received from Northeast Resource Recovery Association informing of their 38th Annual Conference and Expo to be held on May 20 & 21, 2019 in Manchester, NH.

Item #5: Chairman Kimball stated that the tax map still has Eastman Pond listed as "Eastman Lake" and he would like to see that corrected. Town Administrator Melissa White asked Administrative Assistant Ann Jasper to incorporate that with the tax map updates she is currently working on.

Item #10 a.: Selectman Jones thought a letter should be sent to Mr. Shemanske saying the Selectmen and Town Administrator will visit in the spring after mud season and do a site walk. All agreed.

Item #10 e.: The Selectmen thought it would be prudent to send Road Agent, Jeff Hastings, and Assistant Road Agent, Brian Hastings, to one of the Dig Safe trainings. White said the trainings in New Hampshire are: March 12, 2019 in Plymouth; March 13, 2019 in Concord; and March 14, 2019 in Hampton.

A motion to approve the Consent Calendar was made by Selectman Jones; seconded by Chairman Kimball. **Approved by majority vote.**

OLD BUSINESS

Town Treasurer Investment Policy: White informed that she received some edits from Town Treasurer Maynard Goldman and needs to incorporate them in the Policy.

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NEW BUSINESS

Transfer Station – December Report:

Solid Waste – 9 runs; 87.46 tons

Construction Demolition Debris – 6 runs; 26.27 tons

Glass – 1 load; 7.31 tons; Expense \$255.85

OCC Cardboard – 1 load; 19.74 tons; Revenue \$1398.97

Fibers – Mixed Loose – (Paper) – 2 loads; 7.94 tons

Revenue: \$ 0.00

Expense: \$1,337.88

Comingle – w/o glass – (Plastic) - 2 loads; 2.64 tons

Revenue: \$ 0.00

Expense: \$254.98

Total Tonnage of material taken away: 151.36

Tickets collected at Transfer Station: \$1,710.00

Total Revenue from recycling: \$1,398.97

Total Expenses from recycling: \$1,848.71

Net Expense from recycling: \$449.74

Trustees of the Trust Funds – January Report: The Trustee of the Trust Funds January Report was reviewed.

NON-PUBLIC:

In accordance with RSA 91-A:3 section II-c, a motion was made by Chairman Kimball and seconded by Selectman Jones to enter into a Non-Public session at 5:15 pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper.

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Absent

A motion to leave Non-Public session and return to Public Session at 5:18 pm was made by Chairman Kimball; seconded by Selectman Jones. **Approved by majority Vote.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Chairman Kimball. **Approved by majority vote.**

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Chairman Kimball to enter into a Non-Public session at 5:18 pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; and Town Administrator Melissa White.

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Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Absent

A motion to leave Non-Public session and return to Public Session at 5:48 pm was made by Selectman Jones; seconded by Chairman Kimball. **Approved by majority Vote.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Chairman Kimball. **Approved by majority vote.**

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Chairman Kimball; by unanimous vote, the Board adjourned at 5:50 pm.

A work meeting of the Board of Selectmen will be held on **Wednesday, February 20, 2019** at 8:00am in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

The regular meeting of the Board of Selectmen will be held on **Wednesday, February 27, 2019** at 5:00 pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant