

APPROVED
Town of Grantham
Board of Selectmen – Budget Work Session Minutes
November 13, 2019

The budget work session was called to order by Chairman Warren Kimball at 11:00 AM on Wednesday, November 13, 2019. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Constance Jones; Selectman Peter Garland; and Town Administrator Melissa White

2020-21 Proposed Budget

Administration: The budget for the Selectmen's Office was reviewed. Administrator White stated the overall budget was up 4.8%, largely due to email hosting costs.

Buildings: The building budget was reviewed. White stated that she had diesel companies contacted, and none offer a fixed price agreement or group benefit option. She said that next fall she would obtain quotes for propane from multiple vendors. Selectman Garland asked if the town had ever explored group options with cell phone vendors. White said no; that there are limited options here in Grantham due to coverage that is available. White stated that she could investigate it further.

Non-Public: In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 11:33 AM. Present were: Selectman Constance Jones; Selectman Peter Garland; and Town Administrator Melissa White. Roll Call vote to enter non-public session: Chairman Warren Kimball - absent; Selectman Constance Jones - Yes; Selectman Peter Garland - Yes

A motion to leave Non-Public session and return to Public Session at 11:53 AM was made by Selectman Jones; seconded by Selectman Jones. Approved by majority vote.

A motion to seal the minutes of this non-public session was made by Selectman Garland; seconded by Selectman Jones. Approved by majority vote.

Emergency Management: White stated that the Emergency Operations Plan and the Hazard Mitigation Plan are both due to be updated, by May 2020, and November 2020 respectively. The Board stated that it had been a long time since EMD Beckley had provided them an update and requested he attend their next meeting.

Community Agencies: The Board will propose funding the same agencies as last year, however, they wish to receive reports from each of them. Selectman Garland suggested they provide us posters to hang in town hall.

Mary Hutchins stopped in and asked about tax relief options. Administrator White suggested that she meet with Mrs. Hutchins individually. Hutchins agreed.

Groundskeeping: The board asked how the wages for the groundskeeper are budgeted. White stated they are divided between town buildings, cemetery, and the recreation park. Jones felt administratively that was unnecessary, and that the wages should be budgeted in one account under the highway budget because it is a public works function.

Maintenance of the ball fields was discussed. Selectman Garland suggested hiring a contractor to spread the jok sand if the highway department couldn't do it. White explained the delay in getting it spread this summer was because we needed to be sure a Shoreland Permit wasn't needed. By the time that was determined, Jeff no longer had the excavator. Garland thought that Tristan Gilson had volunteered to do the work, and suggested Director Rinde-Thorsen follow-up with him to see if it could be spread before June 2020.

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Selectman Garland asked if the children playing in our youth sports programs are covered under the town's policy or through the league. White said she would check with Rinde-Thorsen.

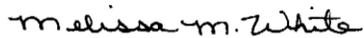
Capital projects: The capital projects were discussed. They are:

- Police & Fire UTV - \$47,079
- Police Cruiser - \$35,000
- Fire Department extractor washing machine - \$10,000
- Miller Pond Road Safety and Drainage Improvements - \$300,000; White stated that this is still an estimate; that she is still waiting on final construction cost estimates from the Engineer.

The Board decided that the Miller Pond Road project will be funded by a bond or note.

By majority vote, the meeting adjourned at 3:24 PM.

Respectfully submitted,



Melissa M. White
Town Administrator